



# CHELTENHAM

BOROUGH COUNCIL

## Change of Address Notification

Name:	Badge & Plate Numbers HCD..... PHD..... HCV..... PHV.....
	Private Hire Operator Licence No. ....
Old Address:	New Address:
Mobile No.	Home Phone No.
Fax No. (if any)	Email Address:
Date change effective from: .....	Signature:.....
Date:.....	

Please complete all the above fields and return this form to the licensing section as soon as possible. The council will process the information I have provided on this form in accordance with the relevant privacy statement available at <https://www.cheltenham.gov.uk/your-data>.

**Please include payment of £10.50 per licence that will be affected by this notice (i.e. Driver, vehicle and/or operator's licence)**

Cheltenham Borough Council  
Licensing Section  
Municipal Offices  
Promenade  
Cheltenham  
GL50 9SA

01242 262626  
[licensing@cheltenham.gov.uk](mailto:licensing@cheltenham.gov.uk)