

Ref.	Description	08/09	09/10	Vatable
		Current Charges £	Proposed Charges £	Y/N
1	Allotment provision			
	Prices increase in Jan each year, with one year's notice			
	To increase by 5% in Jan 09. Jan 10 - increase of 3.5% proposed			
	Price per square metre			
1.001	Band A (includes Tarmac path/s)	0.1796	0.1886	N
1.002	Band B	0.1346	0.1413	N
	Senior Citizen concessions (over 60's):			
1.003	Band A (includes Tarmac path/s)	0.0897	0.0943	N
1.004	Band B	0.0673	0.0707	N
1.005	Extra charge for Council shed	5.50	7.00	N
1.006	Admin fee (new tenant)	12.00	12.50	N
1.007	Deposit for key - sites with Yale type key	5.00	5.00	N
1.008	Deposit for key - sites with Garrison security key	10.00	10.00	N
2	Art Gallery & Museum			
	Meeting Room - Daytime/Corporate			
2.001	Mon - Sat 9.30 - 17.00	100.00	103.50	N
2.002	Mon - Sat 9.30 - 13.00	70.00	72.45	N
2.003	Mon - Sat 14.00 - 17.00	60.00	62.00	N
	Meeting Room - Daytime/Community			
2.004	Mon - Sat 9.30 - 17.00	55.00	56.90	N
2.005	Mon - Sat 9.30 - 13.00	35.00	36.20	N
2.006	Mon - Sat 14.00 - 17.00	35.00	36.20	N
	Meeting Room - Evening Hire/Corporate			
2.007	Mon - Fri 18.00 - 22.00, minimum 2 hrs charge	100.00	103.50	N
2.008	Additional time per 1/2 hour	25.00	25.85	N
	Meeting Room - Evening Hire/Community			
2.009	Mon - Fri 18.00 - 22.00, minimum 2 hrs charge	50.00	51.70	N
2.010	Additional time per 1/2 hour	10.00	10.30	N
	Museum Opening - Evening Hire			
2.011	Mon - Fri 18.00 - 22.00, minimum 2 hrs charge	150.00	155.25	N
2.012	Additional time per 1/2 hour	25.00	25.85	N
	<i>Rates negotiable for Sunday Hire - VAT is not applicable on the above charges</i>			
	Lecture/Tour by a Curator (inclusive of vat)			
2.013	Lecture: Mon - Fri (incl use of Mtg room)	80.00	82.80	Y
2.014	Tour: Mon - Fri (maximum 20 persons)	60.00	62.00	Y
	<i>Prices for lectures outside the Museum and evening lectures & tours are negotiable. VAT is inclusive on the above charges</i>			
2.015	Cancellation Charges 50% charge applies for cancellation 2 weeks or less prior to the event. If a booking is not kept and a cancellation not made, customer invoiced in full			
		If hire of room, then vat is not applicable - if curator is involved then vat is included		
2.016	Reproduction of Images	NIL	NIL	
	If the image is held by Bridgeman Art Library:			
2.017	CAGM can have the reproduction fee waived if it is deemed appropriate; however, this waiver does not include the Bridgeman 'search fee'.	NIL	NIL	
	If the image is not held by Bridgeman Art Library:			
	For high quality colour images			
2.018	Client charged the cost of creating the transparency in addition to any reproduction fee administered by Bridgeman	NIL	NIL	
	For black and white images (excluding VAT)			
2.019	EU Rights: Books – periodicals, journals and CD Roms	25.00	25.85	Y
2.020	EU Rights: Educational text books and scholarly publications, journals and CD Roms	15.00	15.50	Y
2.021	EU Rights: Book jackets and magazine covers	75.00	77.60	Y
2.022	World Rights: Books – periodicals, journals and CD Roms	45.00	46.50	Y
2.023	World Rights: Educational text books and scholarly publications, journals and CD Roms	30.00	31.00	Y
2.024	World Rights: Book jackets and magazine covers	150.00	155.25	Y

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2.025	Photographic charges (excluding VAT) Photographic charges is the 'cost of photographic process' + 20% + postage and packing + VAT.			Y
2.026	Cost of photographic process (excluding VAT) For colour transparencies this is the fee charged to CAGM by a commercial photographic company.			Y
2.027	For high resolution colour images (tiff file @ 300 dpi, 40-60MB) an equivalent fee to the commercial production of a colour transparency will be charged.			Y
2.028	For a standard-sized black and white print or a low resolution colour image CAGM will charge a minimum fee of £10 per image . Clients will be charged the cost of producing negatives if this is necessary.			Y
2.029	For colour slides CAGM will charge £5 per slide .			Y
2.030	If the work is of a particularly complicated nature CAGM staff have the right to levy an additional handling charge dependent on the amount of work generated.			Y
	Postage and packing prices will be applied at the same rates as CAGM mail order items. These currently stand at:			
	UK (including VAT)			
2.031	Order value up to £19.99	2.50	2.60	Y
2.032	Order value up to £49.99	4.95	5.10	Y
2.033	Orders over £50	6.95	7.20	Y
	Europe (including VAT)			
2.034	Order value up to £19.99	7.50	7.75	Y
2.035	Order value up to £49.99	12.50	12.90	Y
2.036	Orders over £50	16.00	16.55	Y
	Other (including VAT)			
2.037	Order value up to £19.99	10.00	10.35	Y
2.038	Order value up to £49.99	15.00	15.50	Y
2.039	Orders over £50	20.00	20.70	Y
3	Banners Income (excludes VAT)			
	High Street/Royal Well sites			
3.001	Commercially - per site per week	100.00	105.00	Y
3.002	Internally - per site per week i.e. Festivals	NIL	NIL	
3.003	Race week (external) - per site per week	300.00	310.00	Y
	Other Sites			
3.004	Commercially - per site per week	10.00	10.50	Y
3.005	Internally - per site per week i.e. Festivals	NIL	NIL	
3.006	Race week (external) - per site per week	30.00	31.00	Y
4	Box Office			
	Ticket Sales			
4.001	Commercially viable decision made dependent on the function and taking into account the national/local market, cost of promotion and public accessibility.			
	Booking Fees			
4.002	On tickets sold for events at Town Hall or PPR	NIL	NIL	N
4.003	On tickets sold for other venues i.e. Centaur - negotiated with promoter.	Varies	Varies	N
	Performing Rights Society			
4.004	Gross of Box Office - Classical	4.8% + VAT	4.8% + VAT	Y
4.005	Gross of Box Office - Pop	3% + VAT	3% + VAT	Y
	Admin Postage Fees (including VAT)			
4.006	Charged per transaction	£1.00	£1.00	Y
5	Building Control Fees (including VAT)			
	Building Control Charges Domestic Work Only			
	In accordance with Building (Local Authority Charges) Regulation 1998			
	TABLE 1 New Dwellings			
	(Total internal floor area of each dwelling must be less than 300m ²)			
	No. of houses being built			
5.001	1	513.00	630.00	Y
5.002	2	769.00	866.25	Y
5.003	3	1,025.00	1,102.50	Y
5.004	4	1,281.00	1,338.75	Y
5.005	5	1,538.00	1,575.00	Y
5.006	6	1,743.00	1,785.00	Y
5.007	7	1,948.00	1,995.00	Y

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			Current Charges £	Proposed Charges £	Y/N
5.008		8	2,153.00	2,205.00	Y
5.009		9	2,358.00	2,415.00	Y
5.010		10	2,563.00	2,625.00	Y
5.011		11	2,768.00	2,835.00	Y
5.012		12	2,973.00	3,045.00	Y
5.013		13	3,178.00	3,255.00	Y
5.014		14	3,383.00	3,465.00	Y
5.015		15	3,588.00	3,675.00	Y
5.016		16	3,793.00	3,885.00	Y
5.017		17	3,998.00	4,095.00	Y
5.018		18	4,203.00	4,305.00	Y
5.019		19	4,408.00	4,515.00	Y
5.020		20	4,613.00	4,725.00	Y
5.021		21-30	Using charge of £4053 add £128 to this figure for every house exc. 20 houses, plus VAT	Using charge of £4132 add £130 to this figure for every house exc. 20 houses, plus VAT	Y
5.022		31+	Using charge of £5078 add £103 to this figure for every house above 31, plus VAT	Using charge of £5177 add £105 to this figure for every house above 31, plus VAT	Y
	TABLE 2 Certain Small Buildings - Domestic (extensions up to 60m ² , detached garage between 30m ² -40m ² , based on internal floor area)	Description of work			
5.023		Erection of DETACHED building 30m2 to 40m2	133.00	173.25	Y
5.024		Erection of DETACHED building 40m2 to 60m2	-	315.00	Y
5.025		Attached Extensions & Loft Conversions (not over 10m ²)	308.00	315.00	Y
5.026		Attached Extensions & Loft Conversions (between 10m ² and 40m ²)	461.00	472.50	Y
5.027		Attached Extensions & Loft Conversions (between 40m ² and 60m ²)	615.00	630.00	Y
	TABLE 3 Conversions and Alterations (i.e. those not specifically covered by Table 1 & 2)	Works exceeding 60m² Est. cost of works (£)			
5.028		Under 2,000	133.00	135.85	Y
5.029		2,001 to 5,000	226.00	229.90	Y
5.030		5,001 to 6,000	256.00	261.25	Y
5.031		6,001 to 7,000	269.00	273.79	Y
5.032		7,001 to 8,000	281.00	286.33	Y
5.033		8,001 to 9,000	293.00	298.87	Y
5.034		9,001 to 10,000	305.00	311.41	Y
5.035		10,001 to 11,000	318.00	323.95	Y
5.036		11,001 to 12,000	330.00	336.49	Y
5.037		12,001 to 13,000	342.00	349.03	Y
5.038		13,001 to 14,000	355.00	361.57	Y
5.039		14,001 to 15,000	367.00	374.11	Y
5.040		15,001 to 16,000	379.00	386.65	Y
5.041		16,001 to 17,000	392.00	399.19	Y
5.042		17,001 to 18,000	404.00	411.73	Y
5.043		18,001 to 19,000	416.00	424.27	Y
5.044		19,001 to 20,000	428.00	436.81	Y
5.045		20,001 to 21,000	441.00	449.35	Y
5.046		21,001 to 22,000	453.00	461.89	Y
5.047		22,001 to 23,000	465.00	474.43	Y
5.048		23,001 to 24,000	478.00	486.97	Y
5.049		24,001 to 25,000	490.00	499.51	Y
5.050		25,001 to 26,000	502.00	512.05	Y
5.051		26,001 to 27,000	515.00	524.59	Y
5.052		27,001 to 28,000	527.00	537.13	Y
5.053		28,001 to 29,000	539.00	549.67	Y
5.054		29,001 to 30,000	551.00	562.21	Y
5.055		30,001 to 31,000	564.00	574.75	Y
5.056		31,001 to 32,000	576.00	587.29	Y
5.057		32,001 to 33,000	588.00	599.83	Y

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5.058		33,001 to 34,000	601.00	612.37	Y
5.059		34,001 to 35,000	613.00	624.91	Y
5.060		35,001 to 36,000	625.00	637.45	Y
5.061		36,001 to 37,000	638.00	649.99	Y
5.062		37,001 to 38,000	650.00	662.53	Y
5.063		38,001 to 39,000	662.00	675.07	Y
5.064		39,001 to 40,000	674.00	687.61	Y
6	<u>Built Environment (inclusive of VAT where applicable)</u>				
6.001	Ordnance survey site plans		25.00	n/a	N
6.002	Planning decision notice		20p per page	n/a	N
6.003	Completion certificate		20p per page	n/a	N
6.004	Tree Preservation Order		20p per page	n/a	N
6.005	Compliance with Planning Condition Charges	Minor Developments	n/a	25.00	N
6.006	Compliance with Planning Condition Charges	Large Developments	n/a	85.00	N
6.007	Photocopying charge	per page A4 / A3	20p per page	20p per page	Y
6.008		per page A2 and above	3.00	3.00	Y
6.009	Local Plan		25.00	9.80 + P&P	N
6.010	Postage and packing		2.95	2.95	N
6.011	LLC1 Local Land Charge Search Fee (postal)		22.00	22.00	N
6.012	LLC1 Local Land Charge Search Fee (NLIS)		20.00	20.00	N
6.013	LLC1 Additional Property		4.00	4.00	N
6.014	LLC1 Register Part		2.50	2.50	N
6.015	CON29R Standard Enquiries		117.00	117.00	N
6.016	CON29R Additional parcel of Land		16.00	16.00	N
6.017	CON 29O (Part II Optional enquiries) per question		15.00	15.00	N
6.018	Non-Standard enquiries		25.00	25.00	N
6.019	Personal Search (*statutory set fee until deregulated)		11.00*	11.00*	N
6.020	Personal Search additional property (*statutory set fee until deregulated)		1.00*	1.00*	N
6.021	CLVG search (Common land, village green)		25.00	25.00	N
6.022	House Naming		25.00	25.00	N
6.023	Conversion of Property		45.00	45.00	N
6.024	Street Naming		75.00	75.00	N
7	<u>Bus Station Departures and Concessionary Fares (plus VAT)</u>				
7.001	Bus departures from Royal Well, price per departure		0.65	0.70	Y
7.002	New National concessionary fares scheme - replacement smart card	No charge if stolen	5.00	5.00	N
8	<u>Car Parking Fines - On/Off Street</u> - fines applicable to CBC On/Off-Street car parks wef 1 April 2008 * Penalty Charge Notices - On/Off Street *				
8.001	Higher Band (e.g. parking on double yellow line or in disabled bay (without badge)) *	Paid within 14 days	35.00	35.00	N
8.002	Higher Band *	Paid after 14 days	70.00	70.00	N
8.003	Lower Band (e.g. overstays, failure to pay the parking charge or display a valid ticket) *	Paid within 14 days	25.00	25.00	N
8.004	Lower Band *	Paid after 14 days	50.00	50.00	N
	* Set by Gloucestershire County Council acting as the Highways Authority in accordance with Department of Transport regulations				
9	<u>Car Parks - Off Street (inclusive of VAT)</u>				
9.001	Bath Parade	Up to 1 hr	1.30	1.30	Y
9.002	Chapel Walk (Sat & Sun only)	Up to 2 hrs	2.30	2.50	Y
9.003	Portland Street	Up to 3 hrs	3.30	3.50	Y
9.004	St George's Road	Up to 4 hrs	3.80	4.00	Y
9.005	St James Street	Up to 6 hrs	7.50	7.50	Y
9.006		Over 6 hrs	10.00	10.00	Y
9.007	Brewery	Up to 1 hr	1.30	1.30	Y
9.008	(Max 2hrs)	Up to 2 hrs	2.30	2.50	Y
9.009	Chelt Walk	Up to 1 hr	1.30	1.30	Y
9.010		Up to 2 hrs	2.50	2.50	Y
9.011		Up to 3 hrs	3.20	3.50	Y
9.012		Up to 4 hrs	3.70	4.00	Y
9.013		Over 4 hrs	6.00	6.00	Y

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9.014	North Place	Up to 1 hr	1.30	1.30	Y
9.015	Sherbourne Place	Up to 2 hrs	2.30	2.50	Y
9.016		Up to 3 hrs	3.30	3.50	Y
9.017		Up to 4 hrs	3.80	4.00	Y
9.018		Over 4 hrs	5.50	5.50	Y
9.019	North Place - permits	3 mth permit	225.00	225.00	Y
9.020		6 mth permit	390.00	390.00	Y
9.021		Annual permit	720.00	720.00	Y
9.022	Bath Terrace	Up to 1 hr	0.40	0.50	Y
9.023		Up to 2 hrs	0.70	0.90	Y
9.024		Up to 3 hrs	1.00	1.20	Y
9.025		Over 3 hrs	3.00	5.00	Y
9.026	Commercial Street	Up to 1 hr	0.40	0.50	Y
9.027		Up to 2 hrs	0.70	0.90	Y
9.028		Up to 3 hrs	1.00	1.20	Y
9.029		Over 3 hrs	2.00	5.00	Y
9.030	Coronation Square	Up to 1 hr	0.20	0.20	Y
9.031		Up to 2 hrs	0.40	0.40	Y
9.032		Up to 4 hrs	0.80	0.80	Y
9.033	Local businesses only	Annual Permit (All day)	60.00	60.00	Y
9.034	High Street	Up to 1 hr	1.30	1.30	Y
9.035		Up to 2 hrs	2.30	2.50	Y
9.036		Up to 3 hrs	3.30	3.50	Y
9.037		Up to 4 hrs	3.80	4.00	Y
9.038		Over 4 hrs	5.50	5.50	Y
9.039	Grosvenor Terrace	Up to 1 hr	1.20	1.20	Y
9.040		Up to 2 hrs	1.80	2.00	Y
9.041		Up to 3 hrs	2.50	2.60	Y
9.042		Over 3 hrs	5.00	5.50	Y
9.043		3 mth permit	225.00	225.00	Y
9.044		6 mth permit	390.00	390.00	Y
9.045		Annual permit	720.00	720.00	Y
9.046	Phoenix Passage (West End)	Up to 1 hr	0.70	0.70	Y
9.047		Up to 2 hrs	1.30	1.30	Y
9.048		Up to 3 hrs	1.80	1.80	Y
9.049		Over 3 hrs	4.00	5.00	Y
9.050	Regent Arcade	after 5.30pm	2.50	2.50	Y
9.051		Up to 1 hr	1.40	1.40	Y
9.052		Up to 2 hrs	2.70	2.70	Y
9.053		Up to 3 hrs	4.00	4.00	Y
9.054		Up to 4 hrs	5.00	5.00	Y
9.055		Up to 6 hrs	9.00	9.00	Y
9.056		Up to 8 hrs	12.00	12.00	Y
9.057		Over 8 hrs	14.00	14.00	Y
9.058		Lost ticket	14.00	14.00	Y
9.059	Rodney Road	Up to 1 hr	1.30	1.30	Y
9.060		Up to 2 hrs	2.50	2.50	Y
9.061		Up to 3 hrs	3.50	3.50	Y
9.062		Up to 4 hrs	4.00	4.00	Y
9.063		Up to 6 hrs	7.50	7.50	Y
9.064		Over 6 hrs	10.00	10.00	Y
9.065	Sandford Lido (inclusive of VAT)	10 month permit	550.00	750.00	Y
9.066	Income to Lido Trust	Up to 2 hrs	2.60	2.80	Y
9.067		Up to 4 hrs	4.50	4.70	Y
9.068		Up to 6 hrs	6.00	6.30	Y
9.069	Charges set by Lido Trust	Up to 8 hrs	7.50	8.00	Y

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10	Car Parking - On Street - managed by CBC on behalf of the County Council (charges set by GCC acting as the Highways Authority)			
10.001	Inner Promenade Up to 30 mins	1.00	1.00	N
10.002	Promenade (north) Up to 1 hr	1.70	1.70	N
10.003	Cambray Place Up to 1hr 30mins	2.50	2.50	N
10.004	Rodney Road Up to 2 hrs	3.30	3.30	N
10.005	Imperial Square Up to 1 hr	1.60	1.60	N
10.006	Montpellier Street Up to 2 hrs	2.80	2.80	N
10.007	Promenade (south) Up to 3 hrs	4.00	4.00	N
10.008	Up to 4 hrs	5.50	5.50	N
10.009	Up to 10 hrs	10.00	10.00	N
	Imperial Square Permits			
10.010	Imperial Square 12 months	850.00	850.00	N
10.011	Imperial Square 6 months	475.00	475.00	N
10.012	Imperial Square - waiver certificate Daily rate	6.20	6.20	N
	Residents Parking			
10.013	Annual Residents Permit 1st permit	60.00	62.00	N
10.014	Annual Residents Permit 2nd permit	60.00	62.00	N
10.015	Annual Business Permit Annual permit	120.00	120.00	N
10.016	Replacement Permit Admin Fee	14.00	14.00	N
10.017	Visitors Vouchers Book of 10 vouchers (up to 3 books per year) per book	3.20	3.20	N
10.018	Additional books up to a maximum of 5 books per book	10.50	10.50	N
10.019	Essential visitor permit Annual permit	50.00	50.00	N
10.020	Essential visitor permit Monthly permit	14.00	14.00	N
11	Car Parks - Off Street permits (inclusive of VAT)			
11.001	Sunday Morning Parking Annual permit (10am to 1pm)	104.00	108.00	Y
11.002	Existing residents' Off street Annual all-day permit (Mon to Sun)	208.00	215.00	Y
11.003	Any residents' Off street Annual overnight permit (Mon to Sun 5pm to 9am)	54.00	56.00	Y
11.004	Farmers' Market annual market day parking permit for North Place	13.20	13.70	Y
11.005	Councillors annual permit for rear Municipal Offices Parking	53.30	55.20	Y
11.006	St Johns Primary School annual permit (pick-up set-down St James Street car park)	13.20	13.70	Y
11.007	Bangladeshi Community Centre Annual all day permit Grovesnor Terrace Car Park	n/a	n/a	Y
11.008	Crescent Bakery Surgery - annual permit for St Georges Road	720.00	745.00	Y
11.009	St Georges Road daily permit (CPS, Magistrates, Probation Office only)	8.00	8.30	Y
11.010	Traffic Warden annual permit for St Georges Road	n/a	n/a	Y
11.011	Open door 7 day Permit for Grovesnor Terrace Car Park	n/a	n/a	Y
11.012	Bath Road Business Permits	205.00	212.00	Y
11.013	Bath Road Business Permits (Half yearly)	112.50	116.50	Y
11.014	Regent Arcade Annual Permit (shopping centre personnel) Mon to Fri	1025.00	1060.00	Y
11.015	Rodney Road Annual Permit (Stanford House only) Mon to Fri	1025.00	1060.00	Y
11.016	Cheltenham Bowls Club (4 hour permit)	2.50	2.60	Y
12	Cemetery			
12.001	FEE FOR USE OF CHAPEL FOR BURIAL AND MEMORIAL SERVICES AT CHELTENHAM CEMETERY	110.00	113.85	N
12.002	USE of ORGAN & ORGANIST	46.35	48.00	N
	BURIAL FEES			
	(A) NEW PURCHASE GRAVES Inclusive of interment fees and exclusive right of burial for 50 years, to extend lease term to 75 years please add £230.00 or 99 years add £400.00			
12.003	Dug to single depth	n/a	970.10	N
12.004	Dug to double depth	n/a	1041.40	N
12.005	Dug to triple depth	n/a	1134.20	N
	(B) CREMATION GRAVE Inclusive of interment fees and Exclusive Right of Burial for 50 years, to extend lease term to 75 years please add £100.00 for 99 years please add £200.00			
12.007	Cremation grave with first interment of ashes	385.20	404.50	N

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(C) PRE PURCHASE of CREMATION GRAVES				
12.009	50 YEARS	n/a	268.75	N
12.010	75 YEARS	n/a	368.75	N
12.011	99 YEARS	n/a	468.75	N
(D) HERITAGE GRAVE				
Inclusive of interment fees and Exclusive Right of Burial for 50 years, to extend lease term to 75 years please add £130.00 for 99 years please add £260.00				
12.013	Dug to single depth	n/a	823.90	N
12.014	For interment of Ashes	n/a	485.40	N
(E) PURCHASE of HERITAGE GRAVE RIGHTS				
12.015	50 YEARS	n/a	368.95	N
12.016	75 YEARS	n/a	498.75	N
12.017	99 YEARS	n/a	628.95	N
(F) CHILD'S GRAVE (not available at Charlton Kings Cemetery)				
12.018	50 YEARS	97.05	200.00	N
12.019	75 YEARS	n/a	300.00	N
12.020	99 YEARS	n/a	400.00	N
For children up to the age of 12 years, in used or new ground (at a depth not exceeding 6ft. (1.8m))				
(G) COMMON UNPURCHASED GRAVES				
(For which no Exclusive Right of Burial has been granted)				
1. PERSON WHOSE AGE AT THE TIME OF DEATH EXCEEDS 16 YEARS:				
12.021	(a) GRAVE FOR ONE INTERMENT - 5FT (1.5m)	454.95	477.70	N
12.022	(b) GRAVE FOR TWO INTERMENTS - 7FT (2.1m)	522.85	n/a	N
12.023	(c) GRAVE FOR THREE INTERMENTS - 9FT (2.7m)	611.25	n/a	N
12.024	2. STILLBORN CHILD/FOETAL REMAINS/CHILD NOT EXCEEDING 16 YEARS (to a depth not exceeding 5ft)	0.00	0.00	N
12.025	3. INTERMENT FOR CREMATED REMAINS	116.45	122.30	N
<i>(Note: Memorials of any kind are not permitted on Common Unpurchased Graves)</i>				
INTERMENT FEES				
(A) FEES TO OPEN EXISTING PLOT				
Child who has not reached his or her 16th Birthday not exceeding single depth				
12.026	depth	0.00	0.00	N
12.027	Open for single interment	454.95	477.70	N
12.028	Open for double interment	522.85	549.00	N
12.029	Open for triple interment	611.25	641.80	N
12.030	Open for ashes	116.45	122.25	N
(B) PRE-PURCHASE of FULL GRAVES				
12.031	50 YEARS	n/a	610.00	N
12.032	75 YEARS	n/a	840.00	N
12.033	99 YEARS	n/a	1012.00	N
<i>The fees, payments and sums set out above unless otherwise stated, will be doubled where a person to be interred is not an inhabitant or parishioner of the Borough of Cheltenham, or neither of the parents or a still-born child is such an inhabitant or parishioner or where the Exclusive Right of Burial in a grave or vault is, or has been, acquired by such an inhabitant expressly for the interment of a person who is not, at the date of death, an inhabitant or parishioner. Provided that, where the Exclusive Right of Burial in a grave or vault is, or has been acquired by a non-inhabitant, expressly for the interment of an inhabitant or parishioner, the said fees, payments and sums will not so be doubled.</i>				
MONUMENTS, HEADSTONES, VASES, TABLETS				
<i>Monumental fees as set out will be doubled where any memorial to be erected or inscription lettered on a memorial is in respect of a non-inhabitant of the Borough.</i>				
For the Right to Erect or place on a Grave or Vault in respect of which an Exclusive Right of Burial has been granted.				
12.034	A) i) Lawn Garden - Headstone not exceeding 3ft (0.9m) high by 2ft (0.6m) wide including base.	188.65	195.25	N
12.035	ii) Non-Lawn Garden - Headstone or Monument in any other form not exceeding 5ft (1.5m) high by 3ft (0.9m) wide including the base.	188.65	195.25	N
12.036	iii) Non-Lawn Garden - Kerb set additional to headstone	103.50	107.00	N
12.037	iv) Non-Lawn Garden - Headstone and Kerbs or Kerb Set only.	292.15	302.40	N

Ref.	Description	08/09	09/10	Vatable
		Current Charges £	Proposed Charges £	Y/N
12.038	v) Child's Grave - Headstone or Monument in any other form not exceeding 3ft (0.9m) high by 2ft (0.60m) wide including the base.	130.45	135.00	N
12.039	(B) As Inscribed Vase not exceeding 12ins (0.3m) high, provided that no such fee shall be payable if such Vase is erected or placed in conjunction with a headstone or monument in any other form.	78.70	81.45	N
12.040	(C) An Inscribed Tablet not exceeding 24ins (0.6m) by 18ins (0.4m) on any position grave except in the Lawn Garden.	78.70	81.45	N
12.041	(D) Charlton Kings Gardens of Remembrance - An Inscribed Vase or Tablet not exceeding 12ins (0.3m) high or 12ins (0.3m) square.	78.70	81.45	N
12.042	(E) Additional Inscriptions	75.50	78.15	N
	OPTIONAL CHARGES			
12.043	Caskets Surcharge (exceeding 7' long by 34" wide)	n/a	180.00	N
	Immediate Witnessed backfill			
12.044	This fee will come into effect if families wish to have the grave backfilled immediately or wish to back fill themselves. The fee covers the cost of the loss of the timber shoring in the grave.	n/a	150.00	N
	CHELTHENHAM & CHARLTON KINGS CEMETERIES - GRAVE MAINTENANCE			
	Annual Charge			
12.045	(i) Tidying single space, paved or chippings	128.30	132.80	N
12.046	(ii) Planting twice annually, tidying and clipping single space	242.55	251.00	N
12.047	** Memorial Seat (subject to availability)	P.O.A.	P.O.A.	N
13	<u>Contaminated Land Fees (inclusive of VAT)</u>			
13.001	Environmental Searches	50.00	n/a	
13.002	Contaminated land and pollution searches	55.00	61.10	Y
14	<u>Council Tax/NNDR</u>			
	Legal Fees			
14.001	Costs charged for summonses to court for non-payment of Council Tax/NNDR	45.00	45.00	N
15	<u>Crematorium</u>			
15.001	ADULT SERVICE (incl. Medical Referee fees)	441.80	483.65	N
15.002	STILL BORN CHILD/FOETAL REMAINS/CHILD NOT EXCEEDING 16 YEARS	0.00	0.00	N
15.003	ENVIRONMENTAL FEE - MERCURY ABATEMENT	0.00	0.00	N
15.004	USE OF ORGAN & ORGANIST	46.35	48.00	N
	BOOK OF REMEMBRANCE (inclusive of VAT)			
15.005	2 Line Entry	37.75	41.35	Y
15.006	5 Line Entry	78.70	86.15	Y
15.007	8 Line Entry	112.10	122.75	Y
15.008	Crest, Badge or Floral Emblem - with 5 Line Entry	156.30	171.15	Y
15.009	Crest, Badge or Floral Emblem - or Full Heraldic Device - with 8 Line Entry	194.05	212.50	Y
	REMEMBRANCE CARDS WITH COPY OF INSCRIPTION (inclusive of VAT)			
	(Only in conjunction with an Entry in the Book of Remembrance)			
15.010	2 Line Entry	33.45	36.65	Y
15.011	5 Line Entry	37.75	41.35	Y
15.012	8 Line Entry	49.60	54.30	Y
15.013	Crest, Badge or Floral Emblem - with 5 Line Entry	117.50	113.00	Y
15.014	Crest, Badge or Floral Emblem - or Full Heraldic Device - with 8 Line Entry	130.45	123.60	Y

Ref.	Description	08/09	09/10	Vatable
		Current Charges £	Proposed Charges £	Y/N
	MINIATURE BOOK OF REMEMBRANCE WITH COPY OF INSCRIPTION (inclusive of VAT)			
	(Only in conjunction with an Entry in the Book of Remembrance)			
	<i>Note: Each Additional inscription in the miniature book will be as remembrance card prices</i>			
15.015	2 Line Entry	47.45	51.95	Y
15.016	5 Line Entry	52.85	57.90	Y
15.017	8 Line Entry	59.30	64.95	Y
15.018	Crest, Badge or Floral Emblem - with 5 Line Entry	117.50	128.65	Y
15.019	Crest, Badge or Floral Emblem - or Full Heraldic Device - with 8 Line Entry	130.45	142.85	Y
	BRONZE MEMORIAL KERB, SEAT AND TREE PLAQUES			
15.020	Kerb Plaque (153mm x 102mm) (6" x 4") for 10 years	154.15	164.15	N
15.021	Memorial Tree Plaque (178mm x 128mm) (7" x 5")	312.65	n/a	N
15.022	Memorial Tree Plaque (230mm x 153mm) (9" x 6")	359.00	n/a	N
15.023	Rockery, rose or feature plaque for ten years	n/a	371.50	N
15.024	for twenty year lease please add extra	n/a	170.00	N
15.025	for thirty year lease please add extra	n/a	250.00	N
15.026	Memorial Seat Plaque (230mm x 64mm) (9" x 2½")	157.40	n/a	N
15.027	Memorial Seat Plaque	187.60	194.15	N
15.028	Reservation of Kerb Plaque Space in the Gardens of Remembrance - not refundable.	67.90	70.30	N
	RECORDIA WALL MEMORIAL PLAQUE IN THE GARDENS OF REMEMBRANCE AT CHARLTON KINGS CEMETERY			
15.029	Wall Plaque (153mm x 102mm) (6" x 4")	214.55	222.10	N
15.030	Reservation of Plaque Space	67.90	70.30	N
	EXTENSION OF ERECTION RIGHTS ON MEMORIAL PLAQUES			
15.031	Renewal of rights on Kerb Plaques for 5 years	53.90	57.40	N
15.032	Renewal of rights on Kerb Plaques for 10 years	99.20	105.65	N
15.033	Renewal of rights on Kerb Plaques for 20 years	n/a	270.00	N
15.034	Renewal of rights on Kerb Plaques for 30 years	n/a	190.00	N
	COLUMBARIUM NICHE			
15.035	Above ground vault - large enough to accept two sets of cremated remains 20 Years	722.25	750.00	N
15.036	Above ground vault - large enough to accept two sets of cremated remains 50 Years	n/a	1070.00	N
15.037	Above ground vault - large enough to accept two sets of cremated remains 75 Years	n/a	1270.00	N
	MISCELLANEOUS CHARGES			
15.038	Renovation of Bronze Kerb, Tree or Seat Plaque, (including removal, treatment with lacquer finish and refixing)	57.15	59.15	N
15.039	Removal and Re-siting of Kerb Plaque in Gardens of Remembrance (excluding renovation) (including VAT)	44.20	45.75	Y
15.040	Replacement Kerb Plaque (153mm x 102mm) (6" x 4")	81.95	84.85	N
15.041	Replacement Tree / Seat Plaques	P.O.A.	P.O.A.	N
	FEES FOR SCATTERING/INTERRING CREMATION ASHES SCATTER IN GARDENS OF REMEMBRANCE or ON A GRAVE			
15.042	Cremated at Cheltenham No Appointment	0.00	0.00	
15.043	" " " By Appointment	58.25	60.30	N
15.044	Cremated Elsewhere No Appointment) Certificate required	72.25	74.80	N
15.045	" " " By Appointment) from Crematorium	97.00	100.40	N
	INTER IN:			
	a) GARDENS OF REMEMBRANCE BENEATH TREE OR SEAT			
	b) IN A GRAVE			
	c) IN A PLOT AT CHARLTON KINGS GARDEN OF REMEMBRANCE*			
15.046	Cremated at Cheltenham No Appointment	97.00	n/a	N
15.047	" " " By Appointment	116.45	122.25	N
15.048	Cremated Elsewhere No Appointment) Certificate required	133.70	n/a	N
15.049	" " " By Appointment) from Crematorium	158.50	n/a	N
	MISCELLANEOUS CHARGES (not liable to VAT)			
15.050	Use of Chapel for extra time in conjunction with Cremation Service	240.40	248.90	N
15.051	Retention of Cremated Remains in temporary deposit pending final disposal -per month after the first month	22.65	23.45	N

Ref.	Description	08/09	09/10	Vatable	
		Current Charges £	Proposed Charges £	Y/N	
15.052	Loan of Bronze Scattering Casket where final disposal is elsewhere	38.80	40.15	N	
15.053	Additional Cremation Certificate	11.05	11.45	N	
15.054	Certified Extract from Register of Cremations	11.05	11.45	N	
15.055	Search Fee	28.05	29.05	N	
15.056	Provision of a council sanctioned hardwood 5 foot bench including memorial plaque, hard standing, fixing lease period of 20 years	n/a	820.00	N	
15.057	Renovation of memorial seat. To include removal cleaning, retreating and replacement	n/a	68.00	N	
15.058	Choice of appropriately size and species of tree, planting, establishing and yearly pruning and maintenance inclusive of plaque and granite sett border.	n/a	420.00	N	
	MISCELLANEOUS CHARGES (inclusive of VAT)				
15.059	Polytainer	22.65	23.45	Y	
15.060	Urn	28.05	29.05	Y	
15.061	Casket	33.45	34.65	Y	
15.062	Transfer of Grave Ownership	28.05	29.05	Y	
	<i>(Note: There is no Chapel at Charlton Kings Cemetery - Committal Services)</i>				
16	<u>Electoral Registration</u>				
	SALE OF PUBLICATIONS				
16.001	Register of Electors - hardcopy	Varies	Varies	N	
16.002	Data for Register of Electors - hardcopy Plus cost of actual postage if applicable (can be emailed) Cost set down in legislation.	Varies	Varies	N	
16.003	Labels i.e. names & house addresses for parties Rare occurrence & cost set down in legislation.	Varies	Varies	N	
16.004	Street Index	20.00	20.70	N	
16.005	Data for Street Index Plus cost of actual postage if applicable (can be emailed)	23.00	23.80	N	
16.006	Marked copies of Polling Station Registers (reflects handling time)	20p per page	20p per page	In Legis- lation	
	Letters				
16.007	- confirmation on current register	10.00	10.35	N	
16.008	- confirmation on register for up to three years	15.00	15.50	N	
16.009	- confirmation on register for more than three years	20.00	20.70	N	
	Copies of maps				
16.010	No longer charged for as tended to be children making requests (was 15p/sheet)	0.00	0.00	N	
16.011	Copies of election expenses Cost set down in legislation but no requests made since 2001.	20p per page	20p per page	N	
17	<u>Farmers Market</u>				
17.001	Stall Booking Fee (per stall)	30.00	30.00	N	
17.002	Electricity Fee (per stall) (non-profit making activity - cost recovery)	5.00	5.00	N	
18	<u>Fleet Services (inclusive of VAT where applicable)</u>				
18.001	MOT testing class 4 - Commercial	per test Staff	42.00	43.00	N
18.002		per test Public	50.00	51.00	N
18.003	MOT testing class 7 - Commercial		52.00	54.00	N
18.004	MOT Re-tests - Commercial		0.00	0.00	
18.005	Duplicate Test Certificates - Commercial		10.00	10.00	N
18.006	Police vehicle defect Tickets - Commercial		10.00	10.00	N
18.007	Admin fee for checking vehicle on private Property for Abandonment - Discretionary		40.00	42.00	Y
18.008	Repair /servicing private/3rd party motor vehicles - Commercial incl VAT		34.00	35.00	Y
18.009	Taxi Test - Licensed Taxis - Chelt and Tewkesbury		47.50	50.70	N
18.010	Taxi Retest - Licensed Taxis - Chelt and Tewkesbury		19.00	19.50	N

Ref.	Description	08/09	09/10	Vatable
		Current Charges £	Proposed Charges £	Y/N
19	<u>Food Safety Fees (inclusive of VAT)</u>			
19.001	Food Hygiene Courses	£42 per individual £38 per person for 10 or more cancellation less than 36hrs £10	£42 per individual £38 per person for 10 or more cancellation less than 36hrs £10	Y
19.002	Copies of food premises register	125.00	125.00	Y
19.003	Single entry copies of documents	5.00	15.00	Y
19.004	Food condemnation certificates	55.00	75.00	Y
19.005	Sampling of foods	£30 plus cost of analysis	£40 plus cost of analysis	Y
20	<u>Health & Safety Fees (inclusive of VAT)</u>			
20.001	Health and Safety statement	40.00	55.00	Y
20.002	Food Hygiene Courses	£42 per individual £38 per person for 10 or more for cancellation less than 36hrs £10	£42 per individual £38 per person for 10 or more for cancellation less than 36hrs £10	Y
20.003	Water Sampling domestic premises	£30 plus cost of analysis	£35 plus cost of analysis	Y
20.004	Water Sampling commercial premises	£50 plus cost of analysis	£60 plus cost of analysis	Y
20.005	Cooling tower and evaporative condenser register	10.00	15.00	Y
20.006	Copies of any reports	55.00	58.00	Y
21	<u>Holiday Recreation Schemes</u>			
21.001	Full day without concession on holiday playscheme	3.90	4.00	N
21.002	Half day without concession on holiday playscheme	1.95	2.00	N
21.003	Full day with concession on holiday playscheme	1.95	2.00	N
21.004	Half day with concession on holiday playscheme	1.00	1.00	N
21.005	Trips - Cost price up to a value of current fee, after which subsidised.	6.95	7.00	N
22	<u>Legal Practice (inclusive of VAT where applicable)</u>			
	s106 charges			
22.001	Charged at hourly rates of legal assts, solicitors & locums, calculated using Law Society formula	minimum £50.00 plus hourly rate	minimum £50.00 plus hourly rate	N
	Mortgages			
22.002	Application fee	50.00	50.00	Y
22.003	Legal costs of mortgage completion	150.00	150.00	Y
22.004	Fee for early redemption	NIL	NIL	Y
22.005	Questionnaire fee	10.00	10.00	Y
22.006	Business Lease	minimum charge £50.00 plus hourly rate	minimum charge £50.00 plus hourly rate	Y
22.007	Lease Registration of Assignments, Transfers & Mortgages	£50.00 unless lease sets lower level	£50.00 unless lease sets lower level	Y
22.008	Licences for Assignment of Leases	£50.00 plus hourly rate	£50.00 plus hourly rate	Y
22.009	Preparation of Epitome of Title	minimum charge £50.00 plus hourly rate after 1 hour	minimum charge £50.00 plus hourly rate after 1 hour	Y
	Professional fees i.e. licence/agreement			
22.010	Charged at hourly rates of legal assts, solicitors & locums, calculated using Law Society formula			Y
	Rights to Buy admin			
22.011	Time spent dealing with post sale property queries.	50.00	50.00	Y
22.012	Pre emption questionnaire	20.00	20.00	Y
22.013	Retrospective consent admin fee	50.00	50.00	Y
22.014	RTB any other charges	NIL	NIL	Y

Ref.	Description	08/09	09/10	Vatable
		Current Charges £	Proposed Charges £	Y/N
22.015	Disposal Notices Fee is set down in lease.	£10/£20/£50	£10/£20/£50	Y
22.016	Copying/Admin charges Charged on an ad hoc basis, loosely calculated on time & amount of paper	Expedite fee plus 10p per sheet when copying over 100 pages	Expedite fee plus 10p per sheet when copying over 100 pages	Y Y
22.017	Licence for use of parks	150.00	155.00	Y
22.018	Licence for use of premises for filming	150.00	155.00	Y
22.019	Licence to erect scaffolding on Council land	150.00	155.00	Y
22.020	Licence to use Council land as garden, per occupier (e.g. Croft Gardens)	150.00	155.00	Y
	<u>New work areas</u>			
	CBH re. chasing debts			
22.021	- Garage arrears - Service Charges as per SLA - to include court fees & chges - Rechargeable works			Y legal costs N court fees
22.022	Additional CBH Legal work outside SLA - to be agreed costing on a billing basis			
	Car Parking			
22.023	No longer have person taking debtors to court within Car Pkg Charging process to commence 2006-07			Y legal costs N court fees
23	<u>Licence Fees</u>			
	Accupuncture, tattooing, electrolysis and skin piercing			
23.001	Personal licence	65.00	67.00	N
23.002	Premises licence	95.00	98.00	N
23.003	Ear piercing	59.00	61.00	N
	Animal boarding establishments			
23.004	Initial and renewal	120.00	125.00	N
	Dangerous wild animals			
23.005	New	1,200.00	1,242.00	N
23.006	Renewal	550.00	570.00	N
	Events on the highway			
23.007	Initial application and renewal	43.00	45.00	N
	Game - licence to deal in			
23.008	New and renewal	n/a	n/a	
	Gambling Act 2005: 3 yearly amusements with prizes permit			
23.009	- Cash or token machines, section 34 (1)	n/a	n/a	
23.010	new application	min 2,450.00	2,535.00	N
23.011	annual fee	min 700.00	725.00	N
23.012	Application to vary	min 1,225.00	1,270.00	N
23.013	Application to transfer	min 840.00	870.00	N
23.014	Application for reinstatement	min 840.00	870.00	N
23.015	Application for provisional statement	min 2,450.00	2,535.00	N
23.016	Licence application (provisional statement holders)	min 840.00	870.00	N
23.017	Copy licence	min 20.00	21.00	N
23.018	Notification of change	min 35.00	36.00	N
23.019	new application	min 2,100.00	2,175.00	N
23.020	annual fee	min 420.00	435.00	N
23.021	Application to vary	min 1,050.00	1,085.00	N
23.022	Application to transfer	min 840.00	870.00	N
23.023	Application for reinstatement	min 840.00	870.00	N
23.024	Application for provisional statement	min 2,100.00	2,175.00	N
23.025	Licence application (provisional statement holders)	min 840.00	870.00	N
23.026	Copy licence	min 20.00	21.00	N
23.027	Notification of change	min 36.00	36.00	N
23.028	new application	min 1,750.00	1,810.00	N
23.029	annual fee	min 700.00	725.00	N
23.030	Application to vary	min 875.00	905.00	N

Ref.	Description		08/09	09/10	Vatable
			Current Charges £	Proposed Charges £	Y/N
23.031	Application to transfer	min	665.00	690.00	N
23.032	Application for reinstatement	min	655.00	690.00	N
23.033	Application for provisional statement	min	1,750.00	1,810.00	N
23.034	Licence application (provisional statement holders)	min	665.00	690.00	N
23.035	Copy licence	min	20.00	21.00	N
23.036	Notification of change	min	35.00	36.00	N
23.037	Temporary Use Notice	min	n/a	500.00	N
23.038	Temporary Use Notice - copy	min	n/a	25.00	N
23.039	new application	min	1,400.00	1,450.00	N
23.040	annual fee	min	525.00	545.00	N
23.041	Application to vary	min	700.00	725.00	N
23.042	Application to transfer	min	665.00	690.00	N
23.043	Application for reinstatement	min	665.00	690.00	N
23.044	Application for provisional statement	min	1,400.00	1,450.00	N
23.045	Licence application (provisional statement holders)	min	665.00	690.00	N
23.046	Copy licence	min	20.00	21.00	N
23.047	Notification of change	min	35.00	36.00	N
23.048	new application	min	1,400.00	1,450.00	N
23.049	annual fee	min	700.00	725.00	N
23.050	Application to vary	min	700.00	725.00	N
23.051	Application to transfer	min	840.00	870.00	N
23.052	Application for reinstatement	min	840.00	870.00	N
23.053	Application for provisional statement	min	1,400.00	1,450.00	N
23.054	Licence application (provisional statement holders)	min	840.00	870.00	N
23.055	Copy licence	min	20.00	21.00	N
23.056	Notification of change	min	35.00	36.00	N
	Permits				
23.057	FEC gaming machine Application fee		300.00	300.00	N
23.058	Renewal fee		300.00	300.00	N
23.059	Transitional application fee		100.00	100.00	N
23.060	Prize Gaming Application fee		300.00	300.00	N
23.061	Renewal fee		100.00	100.00	N
23.062	Transitional application fee		100.00	100.00	N
23.063	FEC permits change of name		25.00	25.00	N
23.064	copy of permit		15.00	15.00	N
23.065	Prize gaming permits change of name		25.00	25.00	N
23.066	copy of permit		15.00	15.00	N
23.067	Notification of intention to make (up to 2) gaming machines available		50.00	50.00	N
	Licensed premises gaming machine permits (more than 2 gaming machines)				
23.068	Application existing operator		100.00	100.00	N
23.069	Application new operator		150.00	150.00	N
23.070	Variation of permit		100.00	100.00	N
23.071	Transfer of permit		25.00	25.00	N
23.072	Change of name on permit		25.00	25.00	N
23.073	Copy of permit		15.00	15.00	N
23.074	Annual fee		£50 payable with 30 days of issue then annually on anniversary of issue	£50 payable with 30 days of issue then annually on anniversary of issue	N
	Club gaming and club machine permits				
23.075	Application existing operator		100.00	100.00	N
23.076	Application holder of club premises cert		100.00	100.00	N
23.077	Application new applicant		200.00	200.00	N
23.078	Renewal (every 10 years)		£200 (£100 for club premises certificate holder)	£200 (£100 for club premises certificate holder)	N
23.079	Variation of permit		100.00	100.00	N
23.080	Copy of permit		15.00	15.00	N

Ref.	Description	08/09	09/10	Vatable
		Current Charges £	Proposed Charges £	Y/N
23.081	Annual fee	£50 payable with 30 days of issue then annually on anniversary of issue	£50 payable with 30 days of issue then annually on anniversary of issue	N

Ref.	Description		08/09	09/10	Vatable
			Current Charges £	Proposed Charges £	Y/N
Hackney carriage and private hire					
23.082	Vehicle licences initial		150.00	155.00	N
23.083	Vehicle licences renewal		138.00	142.00	N
23.084	Vehicle transfer or change		53.00	55.00	N
23.085	Late renewal - will be treated as new application		150.00	155.00	N
Driver licences					
23.086	Hackney carriage - initial or three yearly renewal		152.00	157.00	N
23.087	Hackney carriage local knowledge test		45.00	47.00	N
23.088	Hackney carriage and private hire 1 year driver renewal licence		51.00	54.00	N
23.089	Private hire - initial or three yearly renewal		152.00	157.00	N
23.090	Hackney carriage 1 year initial		61.00	63.00	N
23.091	Private hire 1 year initial		61.00	63.00	N
Private hire operators licences*					
23.092	Up to 2 cars		185.00	190.00	N
23.093	3 - 10 cars		460.00	476.00	N
23.094	11 - 20 cars		645.00	667.00	N
23.095	21 - 30 cars		741.00	767.00	N
23.096	31 - 40 cars		830.00	860.00	N
23.097	41 - 50 cars		924.00	956.00	N
23.098	51 - 60 cars		1,016.00	1,051.00	N
23.099	61 - 70 cars		1,108.00	1,147.00	N
23.100	71 - 80 cars		£85 per extra 10 vehicles over 70	£85 per extra 10 vehicles over 70	N
23.101	81 - 90 cars		(as above)	(as above)	N
23.102	91 - 100 cars		(as above)	(as above)	N
Miscellaneous					
23.103	Additional hackney carriage light and meter test		54.00	56.00	N
23.104	Plate brackets		16.50	17.10	N
23.105	Bus lane stickers		2.25	2.35	N
23.106	Replacement drivers badge		6.00	6.20	N
23.107	Replacement window badge		6.00	6.20	N
23.108	Charge for vehicle test missed appointment without prior notice		49.00	50.70	N
23.109	Vehicle test appointment change - without giving 24hrs notice		10.00	10.35	N
23.110	Window pouch		1.50	1.55	N
23.111	Replacement licence		10.50	10.90	N
23.112	Copy of DVLA driving licence		5.00	5.20	N
23.113	Loan of temporary toplight		£120-£95 refund on return	£120-£95 refund on return	N
23.114	Copy of insurance document		5.00	5.20	N
23.115	Copy of log book		5.00	5.20	N
Replacement vehicle plates					
23.116	- hackney carriage		27.00	28.00	N
23.117	- private hire		27.00	28.00	N
Lotteries					
23.118	Initial registration		40.00	40.00	N
23.119	Renewal		20.00	20.00	N
Motor salvage					
23.120	Motor salvage operator registration (3 yearly registration)		82.00	85.00	N
Objects on the highway					
Advertising structures					
23.121	(including A boards)	Initial Appln	346.00	358.00	N
23.122		renewal	173.00	180.00	N
Miscellaneous goods and other items					
23.123	- up to 6 square metres	Initial Appln	346.00	358.00	N
23.124		renewal	173.00	180.00	N
23.125	- 6.1 to 12 square metres	Initial Appln	460.00	476.00	N
23.126		renewal	228.00	235.00	N
Tables and chairs					
23.127	- annual	per chair	75.00	78.00	N
23.128	- occasional (28 days maximum)	per chair	15.00	16.00	N
23.129	- variation plus rate per chair for extra chairs		42.00	44.00	N

Ref.	Description		08/09	09/10	Vatable
			Current Charges £	Proposed Charges £	Y/N
	Information structures				
23.130	Charges inclusive of non refundable admin fee of £44				
23.131	50% fee reduction if charitable purposes, but minimum fee of £44				N
	Breakdown of fees:				
23.132	- information table		74.00	77.00	N
23.133	- information table plus other structure e.g. free standing board		88.00	91.00	N
23.134	- object such as small vehicle (e.g. car)		120.00	125.00	N
23.135	- object such as large vehicle (e.g. tank or bus)		180.00	186.00	N
23.136	- object such as vehicle for longer period		468.00	485.00	N
	Pet shops				
23.137	New		125.00	130.00	N
23.138	Renewal		105.00	108.00	N
24	Licensing Act 2003 (set centrally by Secretary of State for Culture, Media and Sport) The Secretary of State can alter fee levels at any time by means of amending regulations and fee levels will be monitored to ensure that they are enabling licensing authorities to recover fully their costs. If it proves necessary to raise the fees in the future, they would be increased. Similarly, the fees could be reduced if experience showed that they had been set too high.				
	Premises licenses				
24.001	New application & variation	Band A	100.00	100.00	N
24.002		Band B	190.00	190.00	N
24.003		Band C	315.00	315.00	N
24.004		Band D	450.00	450.00	N
24.005		Band E	635.00	635.00	N
	The Government has used the non-domestic rateable value (NDRV) as the means of allocating premises to fee bands. NDRV is considered the fairest method of allocating fee bands because it:				
24.006	Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises.	Band D x2	900.00	900.00	N
24.007		Band E x3	1,905.00	1,905.00	N
24.008	Annual charge *	Band A	70.00	70.00	N
24.009		Band B	180.00	180.00	N
24.010		Band C	295.00	295.00	N
24.011		Band D	320.00	320.00	N
24.012		Band E	350.00	350.00	N
24.013	Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises.	Band D x2	640.00	640.00	N
24.014		Band E x3	1,050.00	1,050.00	N
	Club premises certificates				
24.015	New application and variation	Band A	100.00	100.00	N
24.016		Band B	190.00	190.00	N
24.017		Band C	315.00	315.00	N
24.018		Band D	450.00	450.00	N
24.019		Band E	635.00	635.00	N
24.020	Annual Charge	Band A	70.00	70.00	N
24.021		Band B	180.00	180.00	N
24.022		Band C	295.00	295.00	N
24.023		Band D	320.00	320.00	N
24.024		Band E	350.00	350.00	N
	<i>*There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please read Regulation 4(4) and 4(5) of The Licensing Act 2003 (Fees) Regulations 2005</i>				
	Additional Premises Licence fee				
24.025	Number in attendance at any one time	5,000 to 9,999	1,000.00	1,000.00	N
24.026		10,000 to 14,999	2,000.00	2,000.00	N
24.027		15,000 to 19,999	4,000.00	4,000.00	N
24.028		20,000 to 29,999	8,000.00	8,000.00	N
24.029		30,000 to 39,999	16,000.00	16,000.00	N
24.030		40,000 to 49,999	24,000.00	24,000.00	N

Ref.	Description		08/09	09/10	Vatable
			Current Charges £	Proposed Charges £	Y/N
24.031		50,000 to 59,999	32,000.00	32,000.00	N
24.032		60,000 to 69,999	40,000.00	40,000.00	N
24.033		70,000 to 79,999	48,000.00	48,000.00	N
24.034		80,000 to 89,999	56,000.00	56,000.00	N
24.035		90,000 and over	64,000.00	64,000.00	N
	Additional annual fee payable, if applicable				
24.036	Number in attendance at any one time	5,000 to 9,999	500.00	500.00	N
24.037		10,000 to 14,999	1,000.00	1,000.00	N
24.038		15,000 to 19,999	2,000.00	2,000.00	N
24.039		20,000 to 29,999	4,000.00	4,000.00	N
24.040		30,000 to 39,999	8,000.00	8,000.00	N
24.041		40,000 to 49,999	12,000.00	12,000.00	N
24.042		50,000 to 59,999	16,000.00	16,000.00	N
24.043		60,000 to 69,999	20,000.00	20,000.00	N
24.044		70,000 to 79,999	24,000.00	24,000.00	N
24.045		80,000 to 89,999	28,000.00	28,000.00	N
24.046		90,000 and over	32,000.00	32,000.00	N
	Other fees				
	Licensing Authorities will also be able to charge other fees in relation to their duties, most notably for temporary events and personal licences.				
24.047	Application for the grant or renewal of a personal licence		37.00	37.00	N
24.048	Temporary event notice		21.00	21.00	N
24.049	Theft, loss, etc. of premises licence or summary		10.50	10.50	N
24.050	Application for a provisional statement where premises being built etc.		315.00	315.00	N
24.051	Notification of change of name or address		10.50	10.50	N
24.052	Application to vary licence to specify individual as premises supervisor		23.00	23.00	N
24.053	Application for transfer of premises licence		23.00	23.00	N
24.054	Interim authority notice following death etc. of licence holder		23.00	23.00	N
24.055	Theft, loss etc. of certificate or summary		10.50	10.50	N
24.056	Notification of change of name or alteration of rules of club		10.50	10.50	N
24.057	Change of relevant registered address of club		10.50	10.50	N
24.058	Theft, loss etc. of temporary event notice		10.50	10.50	N
24.059	Theft, loss etc. of personal licence		10.50	10.50	N
24.060	Duty to notify change of name or address		10.50	10.50	N
24.061	Right of freeholder recto to be notified of licensing matters		21.00	21.00	N
24.062	Temporary Use Notice (Gambling Act) - Fee (*see note below)		500.00	500.00	N
	- Copy of Notice (*see note below)		25.00	25.00	N
	<i>* Note - Additional fee added since the original budget consultation period. (Regulations prescribing the fees for this licence were not laid by Government)</i>				
	Sex establishments				
24.063	Deposit		865.00	895.00	N
24.064	New or renewal licence		8,850.00	9,160.00	N
24.065	Transfer or variation		556.00	575.00	N
	Street trading consents - annual				
24.066	Administration fee for unsuccessful applicants		42.00	43.50	N
	Ice cream vehicles				
24.067	- annual		1,049.00	1,085.00	N
24.068	- seasonal	Apr - Sep	687.00	711.00	N
	Hot food units - Town Centre Only				
24.069	up to 6 square metres fixed site		6,833.00	7,072.00	N
24.070	between 6 and 12 square metres fixed site		8,494.00	8,791.00	N
24.071	- mobile		6,833.00	7,072.00	N
24.072	Hot food units - Outside Town Centre		n/a	4,000.00	N
	Flower stalls - prime sites (to include Promenade and High Street between Pittville Street and Bath Road)				
24.073	- up to 6 square metres		3,546.00	3,670.00	N
24.074	- between 6 and 12 square metres		4,432.00	4,587.00	N
24.075	- between 12 and 18 square meters		5,173.00	5,354.00	N
	Flower stalls - secondary sites				
24.076	- up to 6 square metres		2,837.00	2,936.00	N
24.077	- between 6 and 12 square metres		3,546.00	3,670.00	N
24.078	- between 12 and 18 square meters		4,311.00	4,462.00	N
24.079	Christmas Market		576.00	596.00	N
24.080	Suffolk Street Traders		180.00	186.00	N

Ref.	Description		08/09	09/10	Vatable
			Current Charges £	Proposed Charges £	Y/N
	Other stalls or units - prime sites (to include Promenade and High Street between Boots Corner and Bath Road, including sites up to 20 metres away from Promenade and High Street)				
24.081	- up to 6 square metres		3,546.00	3,670.00	N
24.082	- between 6 and 12 square metres		4,432.00	4,587.00	N
	Other stalls or units - secondary sites				
24.083	- up to 6 square metres		2,837.00	2,936.00	N
24.084	- between 6 and 12 square metres		3,546.00	3,670.00	N
	Street trading consents - occasional (see Appendix attached)				
25	<u>Lifeline (inclusive of VAT)</u>				
25.001	Weekly Rental of Lifeline alarm unit		3.50	3.50	Y
26	<u>Local Plan (inclusive of vat)</u>				
	Cheltenham Borough Local Plan Second Review	Postage & Packing			
26.001	Inspector's Report (March 2005)	1.75	4.35	4.40	Y
26.002	Cheltenham Borough Local Plan Second Review (Adopted July 2006)*	0.90	7.00	7.30	Y
	Cheltenham Borough Local Plan Second Review Proposals Map (Adopted July 2006)	-	-	3.10	Y
26.003	Cheltenham Borough Local Plan Second Review AND Proposals Map	-	-	10.15	Y
	Adopted Supplementary Planning Guidance				
	Signs and Advertisements on Listed Buildings in Commercial Use (adopted 1997)	0.30	1.00	1.05	Y
26.004	Travel Plans (adopted April 2003)	0.30	1.00	1.05	Y
26.006	Planning Obligations (adopted April 2003)	0.30	1.00	1.05	Y
26.007	Play Space in Residential Areas (adopted April 2003)	0.30	1.00	1.05	Y
26.008	Amenity Space (adopted April 2003)	0.30	1.00	1.05	Y
26.009	Security and Crime Prevention (adopted April 2003)	0.30	1.00	1.05	Y
26.010	Telecommunications Masts, Antennas and Base Stations (adopted April 2003)	0.30	1.00	1.05	Y
26.011	Flooding and Sustainable Drainage Systems (adopted April 2003)	0.30	1.00	1.05	Y
26.012	Sustainable Developments (adopted April 2003)	0.30	1.00	1.05	Y
26.013	Sustainable Buildings (adopted April 2003)	0.30	1.00	1.05	Y
26.014	Affordable Housing (July 2004)	0.30	1.00	1.05	Y
26.015	Planning Obligations: Transport (July 2004)	0.30	1.00	1.05	Y
26.016	Submission of Planning Applications (July 2004)	0.30	1.00	1.05	Y
26.017	Landscaping in New Developments (July 2004)	0.30	1.00	1.05	Y
26.018	Public Art (July 2004)	0.30	1.00	1.05	Y
26.019	Residential Alterations and Extensions (July 2004)	0.30	1.00	1.05	Y
26.020	Character Statement for the Prestbury Conservation Area	0.22	1.05	1.10	Y
26.021	Character Statement for the Poets Conservation Area	0.22	1.05	1.10	Y
26.022	Character Statement for the Bafford Conservation Area	0.22	1.05	1.10	Y
26.023	Character Statement for the St Mary's Conservation Area	0.22	1.05	1.10	Y
26.024	Character Statement for the Cudnall Street Conservation Area	0.22	1.05	1.10	Y
	Adopted Development Briefs				
26.025	St.Margaret's Development Brief (adopted Jan 1999)	0.50	2.05	2.10	Y
26.026	Chelt. Spa Railway Station Development Brief (April 2000)	0.50	2.05	2.10	Y
26.027	The Park Design & Development Brief (adopted May 2000)	0.50	2.05	2.10	Y
26.028	Outer West Development Brief (adopted Sept 2000)	0.50	2.05	2.10	Y
26.029	Gloucester Place, Sherborne Place & Fairview Road Development Brief (Adopted April 2001)	0.50	2.05	2.10	Y
	Local Development Framework				
26.030	Statement of Community Involvement	0.53	16.35	16.90	Y
26.031	Local Development Scheme	0.53	30.05	31.10	Y
26.032	Annual Monitoring Report	0.53	27.95	28.95	Y
26.033	Waste Minimisation SPD (September 2006)		Contact Gloucestershire County Council		
	Adopted Supplementary Planning Documents				
26.034	Shopfront Design Guide (adopted February 2007)	0.53	14.75	15.30	Y
26.035	Central Conservation Area (Bayshill) Character Appraisal and Management Plan	0.53	25.30	26.20	Y
26.036	Central Conservation Area (Montpellier) Character Appraisal and Management Plan	0.53	33.75	34.95	Y

Ref.	Description		08/09	09/10	Vatable
			Current Charges £	Proposed Charges £	Y/N
26.037	Central Conservation Area (Old Town) Character Appraisal and Management Plan	0.53	24.25	25.10	Y
26.038	Swindon Village Conservation Area Character Appraisal and Management Plan	0.53	24.10	24.95	Y
26.039	Index of Buildings of Local Interest	0.53	11.60	12.00	Y
	Other Documents				
26.040	Donaldsons Cheltenham Town Centre Study (February 1996)	2.20	7.20	7.45	Y
26.041	Donaldsons Cheltenham Town Centre Study (May 2002)	0.95	5.15	5.35	Y
26.042	Residential Land Availability (all copies)	0.95	5.15	5.35	Y
26.043	Urban Capacity Study (2004)	0.70	3.10	3.20	Y
26.044	Land at Farm Lane/Church Road, Leckhampton: Landscape and Visual Appraisal	0.95	5.15	5.35	Y
26.045	Gloucestershire Landscape Character Assessment (January 2006)		Contact Gloucestershire County Council		
26.046	DPDS Cheltenham Retail and Leisure Study (December 2006)	6.50	50.40	52.15	Y
26.047	AERC Cheltenham Green Belt Review (March 2007)	1.86	67.40	69.75	Y
26.048	Nathaniel Lichfield and Partners Employment land Review (September 2007)	2.11	34.00	35.20	Y
	NB: Postage & Packing added to prices in accordance with actual postal weights per package.				
27	Miscellaneous Properties				
	Property Rents				
27.001	Agreed with tenants - determined by leases		n/a	n/a	
	Regent Arcade Rents				
27.002	Agreed with tenants - determined by leases		n/a	n/a	
28	Municipal Offices				
	Lettings				
28.001	2004 Decision made not to charge for lettings due to VAT cost implications.		n/a	n/a	
29	Neighbourhood Regeneration				
29.001	06/07 Statutory License (Housing Act 2004)	Charge per property	£370 plus cost recovery	£370 plus cost recovery	N
29.002	06/07 Formal Notices - Housing Standards Officer - Charged on a cost recovery basis, based on time recording and hourly rates of officers.		Recover actual costs incurred	Recover actual costs incurred	N
30	Outdoor Recreation (inclusive of VAT)				
30.001	Adult Football with changing rooms		37.30	38.60	Y
30.002	Pitch only		19.30	19.95	Y
30.003	Junior football with changing rooms		20.20	20.90	Y
30.004	Junior football pitch only		18.00	18.65	Y
30.005	Rugby with changing rooms		37.30	38.60	Y
30.006	Adult Cricket Weekends		39.00	40.35	Y
30.007	Tea Rooms		8.00	8.30	Y
30.008	Pavilions (per session)		£9.10 per hour	£9.40 per hour	Y
30.009	Playgroups per session		9.50	9.85	Y
30.010	Playgroup Swindon Village		7.70	7.95	Y
30.011	Tennis per hour per court		5.10	5.30	Y
30.012	Tennis half hour " "		2.55	2.65	Y
30.013	Tennis OAP/Jnr. " "		2.95	3.05	Y
30.014	Fishing Adult all day		5.40	5.60	Y
30.015	Fishing OAP/Jnr all day		3.25	3.35	Y
30.016	Golf Adult		4.45	4.60	Y
30.017	Golf OAP/Jnr		3.10	3.20	Y
30.018	Equipment Hire - Irons		1.85	1.90	Y
30.019	Golf Balls (each)		0.60	0.65	Y
30.020	Fishing Permits		6.00	6.20	Y
30.021	Boating - Rowing 1 hr		8.65	8.95	Y
30.022	Rowing half an hour		5.40	5.60	Y
30.023	Juniors under 10, half an hour		3.25	3.35	Y
30.024	Housing Rents - Tramway Cottages per month		194.50	201.30	Y
30.025	Housing Rents - Montpellier Lodge per month		243.10	251.60	Y
30.026	Housing Rents - Cemetery Lodge per month		291.70	301.90	Y
30.027	Housing Rents - 2 Nursery Houses per wk		14.90	15.45	Y

Ref.	Description	08/09	09/10	Vatable
		Current Charges £	Proposed Charges £	Y/N
	Event Daily Charges for Parks, Gardens & Playing fields			
	Montpellier Gardens:-			
30.028	Commercial	485.40	505.00	N
30.029	Non-commercial	241.45	250.00	N
30.030	Registered Charity	190.60	197.00	N
30.031	Community	31.80	33.00	N
	Sandford Park			
30.032	Commercial	485.40	505.00	N
30.033	Non-commercial	241.45	250.00	N
30.034	Registered Charity	190.60	197.00	N
30.035	Community	31.80	33.00	N
	Pittville park			
30.036	Commercial	485.40	505.00	N
30.037	Non-commercial	241.45	250.00	N
30.038	Registered Charity	190.60	197.00	N
30.039	Community	31.80	33.00	N
	Imperial Gardens - Hardstanding Area			
30.040	Commercial	241.45	250.00	N
30.041	Non-commercial	122.10	126.00	N
30.042	Registered Charity	95.35	99.00	N
30.043	Community	31.80	33.00	N
	Imperial Gardens - Whole Gardens			
30.044	Commercial	485.40	505.00	N
30.045	Non-commercial	241.45	250.00	N
30.046	Registered Charity	190.60	197.00	N
30.047	Community	31.80	33.00	N
	Other Areas			
30.048	Commercial	241.45	250.00	N
30.049	Non-commercial	122.10	126.00	N
30.050	Registered Charity	95.40	99.00	N
30.051	Community	31.80	33.00	N
	Set-Up Charge	50% of daily charge		
31	<u>Pest Control Fees (inclusive of VAT)</u>			
	Charges may vary depending on how many rooms need to be treated			
	Standard Prices			
31.001	Ants (minimum charge)	58.00	60.00	Y
31.002	Bedbugs	80.00	82.00	Y
31.003	Beetles (minimum charge)	55.00	58.00	Y
31.004	Booklice	55.00	57.00	Y
31.005	Carpet beetles and moths	60.00	62.00	Y
31.006	Cockroaches	48.00	50.00	Y
31.007	Flies (house and cluster) minimum charge	55.00	57.00	Y
31.008	Fleas 1 - 3 rooms	62.00	64.00	Y
31.009	Fleas 4 rooms + (minimum charge)	75.00	77.00	Y
31.010	Mice (includes 2 visits)	45.00	46.00	Y
31.011	Rats (includes 2 visits)	45.00	47.00	Y
31.012	Silverfish	37.00	40.00	Y
31.013	Squirrels includes up to 5 visits	86.00	87.00	Y
31.014	Wasps	48.00	50.00	Y
31.015	Woodlice (minimum charge)	55.00	57.00	Y
	Prices for people on Income Support			
31.016	Ants (minimum charge)	29.00	30.00	Y
31.017	Bedbugs	45.00	46.00	Y
31.018	Beetles (minimum charge)	28.00	30.00	Y
31.019	Booklice	28.00	30.00	Y
31.020	Carpet beetles and moths	28.00	30.00	Y
31.021	Cockroaches	20.00	22.00	Y
31.022	Flies (house and cluster) minimum charge	27.00	30.00	Y
31.023	Fleas 1 - 3 rooms	30.00	32.00	Y
31.024	Fleas 4 rooms + (minimum charge)	35.00	37.00	Y
31.025	Mice (includes 2 visits)	20.00	22.00	Y
31.026	Rats (includes 2 visits)	20.00	22.00	Y
31.027	Silverfish	17.00	22.00	Y
31.028	Squirrels includes up to 5 visits	42.00	45.00	Y
31.029	Wasps	20.00	22.00	Y
31.030	Woodlice (minimum charge)	27.00	29.00	Y

Ref.	Description	08/09	09/10	Vatable
		Current Charges £	Proposed Charges £	Y/N
	Commercial or business customer (no pest control contract with the council)			
31.031	Ants (minimum charge)	68.00	70.00	Y
31.032	Cockroaches	£65 initial visit	£70 initial visit	Y
31.033	Flies (house and cluster) minimum charge	£32 revisit	£34 revisit	Y
31.034	Fleas (minimum charge)	From £55	From £56	Y
31.035	Mice (includes 2 visits)	From £66	From £68	Y
31.036	Mice (includes 2 visits)	58.00	58.00	Y
31.037	Rats (includes 2 visits)	58.00	58.00	Y
31.038	Wasps	48.00	50.00	Y
31.039	Woodlice (minimum charge)	From £56	From £57	Y
31.040	Survey Fee - Standard	15.00	18.00	Y
	Survey Fee - Income Support	10.00	12.00	Y
32	<u>Planning Fees</u> The Town and Country Planning Act 1990			
32.001	The Town and Country Planning (Fees for Applications and Deemed Applications) (Amendment) (England) Regulations 2005 require that fees shall be paid in respect of planning and advertisement applications. Fees are payable when applications are made to the Local Planning Authority	Set nationally	Set nationally	N
33	<u>Pollution Control Fees</u>			
33.001		Officer time - fee wage + 30%		N
33.002		Contractor fees - at cost		N
34	<u>Pump Room</u> <u>Hall Lettings</u> 30% discount available for Charities			
	<u>Daytime (8am - 5pm)</u>			
34.001	Monday - Thursday	80.00	85.00	N
34.002	Friday/Sunday & Bank Holidays	125.00	130.00	N
	<u>Evening (5pm - midnight)</u>			
34.003	Monday - Thursday	105.00	110.00	N
34.004	Friday/Sunday & Bank Holidays	155.00	160.00	N
	<u>Midnight to 8am</u>			
34.005	Monday - Thursday	180.00	185.00	N
34.006	Friday/Sunday & Bank Holidays (Minimum of 3 hours hire)	180.00	185.00	N
	<u>Exclusive all day hire</u>			
34.007	Monday - Thursday	1,000.00	1,050.00	N
34.008	Friday - Sunday & Bank Holidays	1,500.00	1,550.00	N
	<u>Upstairs Rooms Lettings</u>			
	<u>West Room</u>			
34.009	Daytime (9am - 5pm)	30.00	35.00	N
34.100	Evening (5pm - Midnight)	40.00	45.00	N
34.011	Midnight - 7.30am	By arrangement	By arrangement	N
	<u>Oval Room</u>			
34.012	Daytime (9am - 5pm)	30.00	35.00	N
34.013	Evening (5pm - Midnight)	40.00	45.00	N
34.014	Midnight - 7.30am (Minimum of 3 hours hire) evening Oval & West Room	By arrangement	By arrangement	N
	<u>Internal lettings</u>			
34.015	Charged at Charities rate	See above	See above	N
	<u>Wedding Hire</u>			
34.016	Ceremony only (1 1/2 hours) - in Apse	415.00	430.00	N
34.017	Ceremony only (1 1/2 hours) - in Main Room	515.00	530.00	N
34.018	Reception (including ceremony if required)	1,850.00	1,900.00	N
	<u>Piano Hire (excluding VAT)</u>			
34.019	Charged per event excludes £70 piano tune	150.00	155.00	Y

Ref.	Description	08/09		09/10	Vatable
		Current Charges £	Proposed Charges £	Y/N	
	Catering Commission (excluding VAT)				
34.020	Internal catering	0%	0%		
34.021	Public food catering	8%	12.5%	Y	
34.022	Liquor/hospitality catering	12%	15%	Y	
	Car Parking Charges (including VAT)				
34.023	Raised during Race Week by PPR Staff - charged per day	5.00	5.00	Y	
	Shop				
34.024	Trading winding down - only restocking postcards	n/a	n/a		
	Events				
	<u>Ceroc</u>				
34.025	Hall hire (regular therefore concession)	250.00	260.00	N	
	<u>Flower Club</u>				
34.026	Hall hire (once a month)	250.00	260.00	N	
	Box Office Commission (excluding VAT)				
34.027	Events charged hall hire plus B.O. Commission received on ticket sales	10%	10%	Y	
35	<u>Leisure @ (including VAT where applicable)</u>				
	<u>excl. VAT when a booking of 10 or more session is made by an affiliated club *</u>				
35.001	Main Pool Hire	Std	Under Review	96.00	Y*
35.002	Teaching Pool Hire	Std		59.00	Y*
35.003	Diving Pool Hire	Std		37.50	Y*
35.004	Main Pool Single Lane Hire	Std		16.00	Y*
35.005	Sports Hall Whole Hire	Std		72.00	Y*
35.006	Sports Hall Half Hire	Std		36.00	Y*
35.007	Sports Hall Quarter Hire	Std		18.00	Y*
35.008	Cricket Hall	Std		TBA	Y*
35.009	Dance Studio Hire	Std		32.50	Y*
35.010	Lakeside suite	Std		22.00	N
35.011	Lakeside suite 4 hours	Std		48.50	N
35.012	Lakeside suite 8 hours	Std		80.00	N
35.013	Multi Activity Studio	Std		32.50	Y*
35.014	POW Small Room 1 hour	Std		9.00	N
35.015	POW Small Room 4 hour	Std		27.00	N
35.016	POW Small Room 8 hour	Std		40.00	N
35.017	POW Meeting Room 1 hour	Std		16.00	N
35.018	POW Meeting Room 4 hours	Std		42.50	N
35.019	POW Meeting Room 8 hours	Std		64.50	N
35.020	POW hire mon to fri	Std		36.50	Y*
35.021	POW hire Sat/Sun bank holidays	Std		36.50	Y*
35.022	POW Schools 4 hrs	Std		98.50	Y*
35.023	POW school 8 hrs	Std		196.50	Y*
35.024	POW Schools set up	Std		82.50	Y*
35.025	POW County Clubs set up	Std		82.50	Y*
35.026	5-a-side in sports hall	Std		36.00	Y*
35.027	Basketball	Std		36.00	Y
35.028	Badminton	Std		7.70	Y
35.029	Social Badminton per person	Std		2.00	Y
35.030	Table Tennis	Std		7.70	Y
35.031	Table Tennis off peak	Concession		2.00	Y
35.032	Squash	Std		7.00	Y
35.033	Squash off peak	Concession		2.00	Y
35.034	Bowls	Std		7.70	Y
35.035	Exercise to music classes	Std		5.20	N
35.036	Exercise to music classes	Concession		3.85	N
35.037	Active Life	Std		3.20	N
35.038	Active Life 2 activities	Std		5.20	N
35.039	Spin Bikes	Std		5.20	N
35.040	concession	Concession		3.85	N
35.041	Bodywaves	Std		5.20	N
35.042	concession	Concession		3.85	N
35.043	Baby Gym	Std		3.60	N
35.044	12 x Swim Book	Std		35.00	Y
35.045	12 x Swim Book	Concession		19.50	Y
35.046	12 x Track	Std		26.00	Y
35.047	12 x Track	Concession		16.00	Y
35.048	Adult Swim	Std		3.50	Y
35.049	concession off peak adult swim	Concession		1.00	Y
35.050	Junior Swim	Std		1.95	Y
35.051	Family 3 swim	Std		3.50	Y
35.052	Family 4 Swim (2 adults 2 children)	Std		7.00	Y

Ref.	Description		08/09	09/10	Vatable
			Current Charges £	Proposed Charges £	Y/N
35.053	Family 5 Swim (2 adults 3 children)	Std	Under Review	7.00	Y
35.054	Gym Adult	Std		6.20	Y
35.055	Gym Adult Concession	Concession		4.65	Y
35.056	Gym off peak	Std		2.00	Y
35.057	Gym Induction	Std		10.50	Y
35.058	Spa	Std		6.00	Y
35.059	POW spectator	Std		1.10	Y
35.060	POW track adult	Std		2.60	Y
35.061	POW track off peak	Concession		1.00	Y
35.062	POW track child	Std		1.60	Y
35.063	Lost card	Std		3.00	Y
35.064	Equipment hire	Std		1.00	Y
35.065	Educational swim hire (1/2 hour)	Std		42.50	N
35.066	One to One Swim lessons Adult	Std		20.00	N
35.067	One to One Swim lessons Child	Std		16.50	N
35.068	Crash Beginner swim	Std		20.50	N
35.069	Crash Improver swim	Std		20.50	N
35.070	Ducklings swim course	Std		50.50	N
35.071	Non swim course 1	Std		50.50	N
35.072	Non swim course 2	Std		50.50	N
35.073	Beginner swim course	Std		50.50	N
35.074	Dolphin swim course	std		50.50	N
35.075	Improver 1 swim course	Std		50.50	N
35.076	Improver 2 swim course	Std		50.50	N
35.077	Advanced 1 swim course	Std		50.50	N
35.078	Advanced 2 swim course	Std		50.50	N
35.079	Trampolining 5-9yrs course	Std		61.00	N
35.080	Trampolining 10-16yrs course	Std		61.00	N
35.081	Trampolining Adult	Std		61.00	N
35.082	Pre School Gym 18m -3yrs	Std		61.00	N
35.083	Pre School Gym 3-5yrs	Std		61.00	N
35.084	Gymnastics	Std		61.00	N
35.085	Crash Gymnastics	Std		29.50	N
35.086	Crash trampolining	Std		29.50	N
35.087	Child Dive course	Std		61.00	N
35.088	Teen Dive	Std		61.00	N
35.089	Adult Dive	Std		61.00	N
35.090	Introduction fee	Std		25.00	Y
35.091	Contracted single membership	Std		37.75	Y
35.092	12 Month contract	Std		31.00	Y
35.093	12 Month Contracted joint	Std		68.00	Y
35.094	Concession	Std		30.00	Y
35.095	Non contract membership	Std		45.50	Y
35.096	Non contract joint	Std		82.00	Y
35.097	Annual single	Std		377.50	Y
35.098	Annual concession	Std		300.00	Y
35.099	Annual joint	Std		680.00	Y
35.100	Concession card	Std		5.20	Y
35.101	Sportzone All Day	Std		16.00	Y
35.102	Sportzone half day	Std		11.00	Y
35.103	Sportzone week	Std		73.50	Y
35.104	Saturday sportzone	Std		4.60	Y
35.105	Sports Party	Std		50.00	Y
35.106	Splash Party	Std		65.00	Y
35.107	Soft Play Party	Std		45.00	Y
36	<u>Seat Sponsorship</u>				
36.001	Charge = actual cost of seat and installation		Recharge Actual Costs	Recharge Actual Costs	Y
37	<u>Shopmobility (inclusive of VAT 08/09, plus VAT 09/10*)</u>				
	Hire Charges				
37.001	Wheelchair Hire	Returnable deposit	25.00	25.00	N/A
37.002	Wheelchair Hire charge per week		10.00	8.50*	Y
37.003	Scooter Hire - overnight hire only (per week)		30.00	25.50*	Y
37.004	Scooter Hire - overnight / long term hire	Returnable deposit	100.00	100.00	N/A
37.005	Annual Registration Fee - Scooters/Wheelchairs		15.00	12.75*	Y
37.006	Daily Hire Fee (max. 3trx/annum) Scooters/Wheelchairs		5.00	4.25*	Y
37.007	Insurance Fee - Scooters/Wheelchairs (Annual)		3.00	3.00	N

Ref.	Description		08/09	09/10	Vatable
			Current Charges £	Proposed Charges £	Y/N
37.008	Insurance Fee - Scooters/Wheelchairs (Daily Rate)		1.00	1.00	N
38	Stanton Room Lettings Quarterly lettings received from GCC based on amount of hall hire received in period.				
38.001	Weekdays 9am - 5pm - per hour	Std	20.00	21.00	N
38.002	Weekdays 5pm - 10pm - per hour	Std	25.00	26.00	N
38.003	Weekends - per hour	Std	25.00	26.00	N
38.004	Discount for Local Organisations		30%	30%	N
	CCTV Income				
38.005	Charlton Kings Parish Council charged for changing of CCTV tapes at the Stanton Rooms.		Calculated as 1 hour of staff time three times a week	n/a	
39	Street Care (excluding VAT)				
39.001	Private Call out	Response out of hours	80.00	85.00	Y
40	TIC Shop Sales				
40.001	Set at commercially viable mark up value.		n/a	n/a	
	Bookings Commission				
40.002	Set at 8% + VAT as Industry Standard - CBC set at 10% + VAT for ease, therefore increases with increased cost of hotel bookings etc.		n/a	n/a	
	Event Tickets				
40.003	Dependent on event, some events give commission but is decided by events organisers.		n/a	n/a	
	Ticket Booking Fees				
40.004	Can be £5/£7 but more often NIL - varies with type & value of event - decided with events organisers.		n/a	n/a	
41	Town Hall Commission				
41.001	Programme/Merchandise % (hirer's own sellers)		15% + VAT	15% + VAT	Y
41.002	Gross Box Office Receipts up to £5,000		10% + VAT	10% + VAT	Y
41.003	Gross Box Office Receipts over £5,000		12.5% + VAT	12.5% + VAT	Y
41.004	Credit Card Charges		At Cost	At Cost	N
	Main Hall (including all Side Rooms) Lettings 30% discount available for Charities				
	<u>Daytime up to 5pm (per hour)</u>				
41.005	Monday - Thursday		180.00	185.00	N
41.006	Friday		270.00	280.00	N
41.007	Saturday		270.00	280.00	N
41.008	Sunday/Public Holidays		270.00	280.00	N
	<u>Evening after 5pm (per hour)</u>				
41.009	Monday - Thursday		275.00	285.00	N
41.010	Friday		375.00	390.00	N
41.011	Saturday		375.00	390.00	N
41.012	Sunday/Public Holidays		375.00	390.00	N
	<u>After Midnight</u>				
41.013	Monday - Thursday		390.00	405.00	N
41.014	Friday		415.00	430.00	N
41.015	Saturday		415.00	430.00	N
41.016	Sunday/Public Holidays		415.00	430.00	N
	<u>Daily Rate (after Midnight by negotiation)</u>				
41.017	Monday - Thursday		2,400.00	2,500.00	N
41.018	Friday - Sunday / Public Holiday		3,400.00	3,500.00	N
	<u>Get in/Get out (on day of event)</u>				

Ref.	Description	08/09	09/10	Vatable
		Current Charges £	Proposed Charges £	Y/N
41.019	8 am - Midnight (per hour)	120.00	125.00	N
41.020	After Midnight (per hour)	320.00	330.00	N
	<u>Get in/Get out (previous or following day)</u>			
41.021	8 am - Midnight	800.00	830.00	N
41.022	After Midnight	1,650.00	1,700.00	N
	Side Rooms Lettings			
	<u>Pillar Room</u>			
41.023	Monday - Friday (per hour)	70.00	75.00	N
41.024	Saturday/Sunday (per hour)	115.00	120.00	N
41.025	Daily Rate (Monday - Friday)	480.00	495.00	N
41.026	Daily Rate (Saturday/Sunday)	590.00	610.00	N
	<u>Drawing Room</u>			
41.027	Monday - Friday (per hour)	60.00	60.00	N
41.028	Saturday/Sunday (per hour)	105.00	110.00	N
41.029	Daily Rate (Monday - Friday)	370.00	385.00	N
41.030	Daily Rate (Saturday/Sunday)	480.00	495.00	N
	<u>Conference Suite A or B</u>			
41.031	Monday - Friday (per hour)	40.00	45.00	N
41.032	Saturday/Sunday (per hour)	55.00	60.00	N
41.033	Daily Rate (Monday - Friday)	160.00	165.00	N
41.034	Daily Rate (Saturday/Sunday)	215.00	225.00	N
	<u>Both Conference Suites</u>			
41.035	Monday - Friday (per hour)	55.00	60.00	N
41.036	Saturday/Sunday (per hour)	80.00	85.00	N
41.037	Daily Rate (Monday - Friday)	270.00	280.00	N
41.038	Daily Rate (Saturday/Sunday)	320.00	330.00	N
	<u>Get in/Get out (same day)</u>			
41.039	Monday - Friday (per hour)	25.00	30.00	N
41.040	Saturday/Sunday (per hour)	40.00	45.00	N
	NB. Minimum three hour hire charge taken from start of event. Parts of hour are charged at full hourly rate. Get in Time - charged from entering the premises to the time the doors open to the public.			
	Internal Lettings			
41.041	Charged at the charitable rates noted above.			
	Catering Commission (excluding vat)			
41.042	Internal catering	0%	0%	
41.043	Public food catering	8%	12.5%	Y
41.044	Liquor/hospitality catering	12%	15%	Y
	Additional Charges			
	<u>Staging</u>			
41.045	Extension stage	£70 + VAT	No charge	
41.046	Use of portable staging	No charge	No charge	
	<u>Pianos/Organ</u>			
41.047	Hire of Steinway Model D Grand Piano	£125 + VAT	£130 + VAT	Y
41.048	Tuning of Steinway Piano	£70 + VAT	£90 + VAT	Y
41.049	Hire of Chappell Baby Grand	£60 + VAT	£65 + VAT	Y
41.050	Tuning of Baby Grand Piano	£60 + VAT	£65 + VAT	Y
41.051	Hire Kawai Upright Piano	£30 + VAT	£30 + VAT	Y
41.052	Tuning of Upright Piano	£60 + VAT	£65 + VAT	Y
41.053	Use of Town Hall Organ	No charge	No charge	
	<u>PA/Lights</u>			
41.054	Use of portable PA	£25 + VAT	No charge	
41.055	Use of portable lights	£25 + VAT	No charge	
41.056	Use of House PA/mics (including operator)	No charge	No charge	
41.057	Use of House Lighting (including operator)	No charge	No charge	
	<u>Staff</u>			
41.058	Sound Operator	£150 + VAT	£155 + VAT	Y
41.059	Lighting Operator	£150 + VAT	£155 + VAT	Y
41.060	Follow-spot Operators (per show - max 2)	£75 + VAT	£80 + VAT	Y
41.061	Security Staff	£30 + VAT/Hr	£35 + VAT/Hr	Y

Ref.	Description	08/09	09/10	Vatable
		Current Charges £	Proposed Charges £	Y/N
41.062	Cloakroom Attendant (per hour - each)	£10 + VAT	No charge	
41.063	Programme/Merchandise sellers (per show - each)	£20 + VAT	No charge	
41.064	Show crew	£15 + VAT/Hr	£15 + VAT/Hr	Y
	Miscellaneous			
41.065	Flip chart + pens (per set)	£10 + VAT	No charge	
41.066	Use of balloon net + balloon pump	£30 + VAT	No charge	
41.067	Provision and inflation of balloons + use of net	£100 + VAT	£103.50 + VAT	Y
41.068	Hire of towels	£2 + VAT each	£2 + VAT each	Y
41.069	Replacement of towels	£10 + VAT each	£10.35 + VAT	Y
41.070	Hire of table cloths (small square)	£1.50 + VAT	£1.55 + VAT	Y
41.071	Hire of table cloths (large rectangular)	£5 + VAT	£5.15 + VAT	Y
41.072	Provision of ice (per 2.25kg bag)	£2 + VAT each	£2 + VAT each	Y
41.073	Provision of catering	Contract	Contract	Y
41.074	Catering site fee	£100 + VAT	£103.50 + VAT	Y
42	<u>Waste & Cleansing (excludes VAT unless otherwise stated)</u>			
42.001	Special Collections	13.40	14.00	N
42.002	Trade Bags (inclusive of VAT)	x25 29.00	30.00	Y
42.003	Replacement 190 L Wheelie Bins	36.00	38.00	N
42.004	Trade Labels (inclusive of VAT)	x25 29.00	30.00	Y
42.005	Garden Bags	each 2.00	2.00	N
42.006	Delivery Charge of bags/labels (inclusive of VAT)	each 4.00	4.20	Y
42.007	Replacement 1100 L	each 305.00	315.00	N
42.008	Replacement 370 L	each 77.50	80.00	N
42.009	To empty 1100 L (inclusive of VAT)	per empty 10.27	10.90	Y
42.010	To empty 370 L (inclusive of VAT)	per empty 5.34	5.60	Y
42.011	To empty 190 L (inclusive of VAT)	per empty 4.62	4.85	Y