

**Cheltenham Conservation Area Supplementary Planning Documents -
Five Conservation Area Appraisals and Management Plans for Prestbury, St.
Mary's (Charlton Kings), Cudnall Street, Bafford and The Poets (St. Mark's).**

Statement of Compliance with the Statement of Community Involvement (SCI)

1). This statement has been prepared to record the consultation process undertaken by Cheltenham Borough Council in the preparation of the following draft Supplementary Planning Documents (SPDs):

Conservation Areas:

Prestbury Conservation Area Character Appraisal and Management Plan;
St. Mary's (Charlton Kings) Conservation Area Character Appraisal and Management Plan;
Cudnall Street Conservation Area Character Appraisal and Management Plan;
Bafford Conservation Area Character Appraisal and Management Plan;
The Poets (St. Mark's) Conservation Area Character Appraisal and Management Plan.

2). This statement corresponds to the requirements set out in the Town and Country Planning (Local Development) (England) Regulations 2004.

3). The Council employed a range of methods to ensure that the widest public awareness of the SPDs listed above has been achieved and to facilitate a high level of participation and response. These various approaches were integrated into a six week consultation period, which ran from Monday 2nd March 2009 to 09:00am Monday 13th April 2009. Consultation methods included the following:

4). *Media*

The Council placed appropriate statutory notices in the local press in the form of an advert (published on Monday 2nd and Wednesday 4th March 2009) and a press release.

5a). *Consultation*

In respect of the draft SPDs, consultation with interested parties took place at a meeting during the drafting of the five character appraisals and their accompanying management plans. This meeting invited ward, parish and county councillors, Cheltenham Conservation Areas Advisory Panel (CCAAP) and the Civic Society (amongst others). Main issues raised at this meeting included the content of the Management Plan proposals, traffic management issues, comments on the Conservation Area boundaries and a small number of factual inaccuracies. Appropriate revisions were made to the draft SPDs prior to their release for public consultation.

5b). Three public meetings were held during the deposit period of the SPDs. They were widely advertised in the local areas. Details are as follows:

| |
|---|
| <p>Monday 16th March 2009 (19:00-21:00) - Public meeting at Prestbury WI Hall to discuss Prestbury Character Appraisal and Management Plan; Thursday 19th March 2009 (19:00-21:00) - Public meeting at St. Mark's Church Hall, Church Road to discuss The Poets Character Appraisal and Management Plan; Tuesday 24th March 2009 (19:00-21:00) - Public meeting at Holy Apostles Church Hall to discuss St. Mary's, Cudnall Street and Bafford Character Appraisals and Management Plans.</p> |
|---|

6). *Statutory and Non-Statutory Consultees*

All the relevant statutory and non-statutory consultees and others who have expressed an interest were notified by letter of the consultation process. Statutory consultees were supplied with a CD of the draft SPDs. The letter included details of how organisations and individuals could respond to the SPDs and who to contact for further information.

7). *Printed copies of the SPDs*

The Council made printed copies of the SPDs, Sustainability Appraisal Reports and Statement of Compliance available for inspection at the Municipal Offices, Cheltenham libraries, neighbourhood resource centres and council offices within Gloucestershire.

8). *Website*

The draft SPDs were made available via the Council's website – www.cheltenham.gov.uk

This included copies of the draft SPDs which could be downloaded, contact details for queries and an on line comments form.