

Cheltenham Development Task Force Board Meeting

Friday 20th April 2012 - 2.00pm – 4:00 pm
Pittville Room, Municipal offices, Cheltenham

Item 46/12 (i)

Open Minutes of meeting

Present: Graham Garbutt (Independent Chair)
Michael Ratcliffe
Stephen Clarke
Cllr John Rawson
Simon Excell (attending on Nigel Riglar's behalf)
Andrew North
Dorian Wragg
Bernice Thomson
David Oldham
Robert Duncan
Andrew Willets
Cllr Tim Cooper

Other: Cllr Steve Jordan
Amanda Lawson-Smith
Wilf Tomaney
Jeremy Williamson
Mark Sheldon

No.	Item	Action
23/12	Apologies: Cllr Chas Fellows, Cllr Antonia Noble, Andrew Vines, Nigel Riglar, Diane Savory and Sarah Pullen	
24/12	Declarations of Interest – none.	
25/12	Minutes of previous meeting (20/01/12) – the minutes were approved for accuracy. In the final paragraph on page 5 of the 'confidential' minutes Cllr JR explained that he had been referring to the total sum available from the Council's Environmental Improvement fund from which funding could be made available. Subject to that change the content was agreed accurate.	
26/12	Action Matrix and Matters Arising Updates noted as follows. 67/11 and 04/12 Accommodation Strategy – JW had received clarification concerning any potential amendment to the adopted brief for Royal Well. Whilst previous brief adopted by SWRDA, GCC and CBC, any small amendment likely to be adopted purely by CBC 06/12 LEP links. Portas funds not pursued but Task force represented on retail forum. 08/12 Ormond Place. WT highlighted the need to pick-up on any implications with the Everyman theatre as the scheme develops. The timescale on the consultancy element was dependent on the Planning Application.	

	<p>10/12 Cheltenham Spa. Document circulated to potential franchise operators and MP who is trying to organise a meet with Network Rail.</p> <p>13/12 Footfall cameras. Awaiting finalisation of two options – Experian and PFM counting solutions. Latter has benefit of existing representation at Regent Arcade and Brewery.</p> <p>14/12 St Mary’s. Diocese positive – second draft vision document tabled as A3 fold-up document, awaiting Diocese agreement. He also highlighted that the Bishop was considering giving St Mary’s Church Minster status, thereby making it the pre-eminent church in the Cheltenham Diocese. AN felt this was therefore a good time to link this work with town centre improvements.</p> <p>BT explained how the Town Centre Co-ordination Group wanted to pick up on this as a project to help address drinking and litter in that area of the town and was hoping to get local people involved in clean up exercises. Will invite ‘Tudor’ to next meeting.</p> <p>GG stressed that the Task Force wanted to support the work she was doing and JW confirmed that small scale funding should be available to support such an initiative.</p> <p>Action: comments on the draft vision document to JW by 27/04/12 by which time he hoped the Diocese would have agreed the document.</p>	ALL
27/12	Confirmation of confidentiality of items – agreed.	
28/12	<p>Local Enterprise Partnership On DS’ behalf JW updated on the following items:</p> <ul style="list-style-type: none"> (i) General - the first annual update will be held in May 2012. (ii) Growing Places fund – now £7.6 million confirmed Government funding was being provided for which GCC would be the accounting body. A working group had been established to pull together a framework for the LEP Board to agree and determine a prioritisation process by June 2012. (iii) Retail pathfinder proposals linked to Mary Portas review - lots of high profile work being undertaken. £100k had been acquired through a High Street innovation fund which GG hoped the West End could potentially benefit from where shops currently lay vacant. Cllr SJ explained that the funding was related to a business rates reduction scheme which allowed a degree of flexibility in terms of use. Cllr JR stressed that £100k was not that much and therefore use needed to be targeted. JW arranging a meeting with key retailers the following week to explore further. <p>DS had also flagged-up that the first annual report of LEP was due on 25th May. RD asked who, if anyone they had spoken to about the JCS. JW confirmed representation had been made through the infrastructure group and SE explained they had been liaising with Gfirst officers. GG was likewise interested to know what representation had been made to the JCS.</p>	

