

## Cheltenham Development Task Force Board Meeting

Item 23/18

Friday 19<sup>th</sup> January 2018 - 2.00pm – 4:40pm  
Pittville Room, Municipal offices, Cheltenham

### Open Minutes of meeting

**Present:** Graham Garbutt (Independent Chair)

Stephen Clarke  
Simon Excell  
Michael Ratcliffe  
Tim Atkins  
Rohan Torkildsen  
Cllr Andrew McKinlay  
Bernice Thomson  
Robert Duncan  
Dorian Wragg  
Cllr Paul Baker  
Joyce Clifford  
Cllr Nigel Moor

**Other:**

Jeremy Williamson  
Cllr Steve Jordan  
Howard Barber  
Scott Tompkins  
Fraser Reid  
Mark Sheldon/Jackie Rigby (item 13/18)

No.	Item	Action
01/18	<b>Apologies:</b> Jeff Brinley, David Roberts, Tracey Crews, Mark Parker, Diane Savory, Cllr Tim Harman, Rob Vale, Rosalind Andrews & Cllr Vernon Smith.	
02/18	<b>Declarations of Interest:</b> SE confirmed declaration of interest as sponsor of growth fund projects managed by the LEP; also interest in relation to the TRO issues.  DW confirmed declaration of interest as some of his colleagues at Bruton Knowles Property Consultants represent landowners involved in West Cheltenham cyber project.	
03/18	<b>Minutes of previous meeting 20/10/17</b> Open minutes – although approved as an accurate record, the following issues were raised: <ul style="list-style-type: none"><li><b>Page 3 – item 75/17: Boots Corner</b> – GG queried if GCC had data sets based on car/cycle use relating to commuters? Cllr SJ suggested the BID survey might provide that detail but SE would check if GCC had that data.</li></ul>	SE

	<ul style="list-style-type: none"> <li>• <b>Page 4 – item 78/17: Lower High Street</b> – in response to query by BT about the old toilet building being used as a changing place, CllrSJ confirmed funding by GCC was for two sites; one at Pittville Park &amp; another potentially in Ambrose Street. JLP may potentially house one in their new store. BT stated that it had not been requested by local residents on their list of area improvements but acknowledged part of the old toilet building as a possible option if it met the criteria, so asked to be kept informed. JW stressed British Telecom still needed convincing about taking out the telephone boxes but confirmed the one by the Brewery would be removed end of the month.</li> <li>• <b>Page 5 – item 78/17: Parking</b> – BT thanked SE for support in chivvying response from the County’s Parking Team who had agreed to attend a multi-agency/stakeholder meeting to look at possible improvements. BT anticipated County Cllrs Chris Coleman &amp; Tim Harman to attend as Ambrose/Lower High St straddles the ward boundary.</li> </ul>	<p>HB/DR</p>
<p>04/18</p>	<p><b>Open minutes Action Matrix and Matters Arising</b></p> <p><b>77/17 Cheltenham Spa station</b> – SE had received update from GCC’s Parking Team about on-street parking restrictions near the train station in West Cheltenham, confirming a parking survey took place in December and another being done in February to measure how successful the scheme had been. Whilst no results were available for December, parking restrictions in place would be reviewed &amp; adjusted if necessary in line with GWR’s proposals to extend the car park. CllrNM advised that essentially work in progress as GCC still looking at various options to provide car parking around the station. An update would be provided when available.</p> <p>RD queried what GCC’s measure of success was? Jim Daniels had met the Chamber the week before &amp; stated the purpose as increasing turnover of vehicles during any one period to benefit shoppers (despite the 880 yards distance to the town centre). If the scheme was being judged on that basis it was felt GCC were applying the wrong criteria to on-street parking in that locality. CllrNM stated the objective was to get better parking in Cheltenham &amp; agreed to bring a report to the next meeting. CllrSJ welcomed the report and also acknowledged suggestion by CllrNM of the need to review the effectiveness of all parking.</p> <p>Other items were either on the agenda or actioned.</p>	<p>SE</p>
<p>05/18</p>	<p><b>Confirmation of confidentiality of items</b> Agreed as proposed.</p>	
<p><b>Matters for information</b></p>		
<p>06/18</p>	<p><b>Wider matters:</b></p> <ul style="list-style-type: none"> <li>• <b>Cheltenham BID update</b> CllrSJ reported the Council’s transfer of Christmas Lights to the BID for 3 years. 2017 lighting had been an improvement on 2016 despite sadly some vandalism. Some issues around switch-on would be tweaked for the 2018 event.</li> </ul>	

	An Illuminating Cheltenham Features project (costing £20k) would take place during half-term week, and would temporarily light up a number of significant buildings across the town at night.	
	<ul style="list-style-type: none"> <li>• <b>Joint Core Strategy &amp; Cheltenham Local Plan</b> CllrSJ reported JCS adoption on 11<sup>th</sup> December 2017; consequently still in the 6 week judicial review period and that a letter of objection had been received earlier that week querying the national policy on gypsies and travellers in relation to the process. <i>Post meeting note – objection withdrawn</i></li> </ul> <p>11<sup>th</sup> December Council meeting also agreed that the Local Plan could go to consultation; aiming to begin on 29<sup>th</sup> January. In response to the Chair’s query about plans for early review of the JCS CllrSJ confirmed the a Retail Policy had been triggered by Gloucester but this review did not directly affect Cheltenham BC.</p>	
	<ul style="list-style-type: none"> <li>• <b>Growth Fund 3</b> Agreed to be reported under West Cheltenham</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>J10</b> SE reported that when the JCS was adopted it specifically identified that an all movement J10 must be delivered as part of the process, by the end of the plan in 2031 but the key question was who would fund it. GCC awaiting a response to a HIF bid previously submitted. Meanwhile Highways England had issued a public consultation and GCC would liaise with the DFT &amp; Government Ministers about government funding to deliver this key infrastructure project.</li> </ul> <p>JW had drafted a response on behalf of CDTF to this public consultation (being run by Highways England until 7<sup>th</sup> February) on the Strategic Road Network initial report. At a recent meeting of the J10 Group it was decided that an overarching letter be co-ordinated from a number of relevant parties promoting the ‘do something by 2031’ option being delivered as a consistent message. Amanda Lawson-Smith (GCC) was comfortable with the proposed letter so if agreeable JW would arrange for the Chair’s signature by 7<sup>th</sup> February. The next step was to align Alex Chalk &amp; Lawrence Robinson as MP’s to support.</p> <p>CllrPB queried why more emphasis had not been placed on the North West Cheltenham development, given the impact based upon housing growth. JW noted that there was a balance to be struck; NW Cheltenham alone had not identified the need for J10 all-ways but the cumulative impact of the whole JCS.</p>	
	<b>Matters for consideration</b>	
<b>07/18</b>	<p><b>Cheltenham Transport Plan phase 3</b> Phase 3 works had started that Monday; programmed for 2 weeks but may run-over slightly due to Western Power works in Clarence Parade. Phase 3 essentially prepared Royal Well for experimental trial at Boots Corner. It provides a right-hand lane into the Promenade and left-hand lane for Clarence Street. GCC will monitor traffic flows at the end of February across baseline of all the 26 sites across town. If no significant change then the plan is to progress to phase 4 in June 2018.</p>	

