

# Delivery Management Plan

Proposed Costa, Corinthian Park, Cheltenham

Prepared for Hinton Properties

May 2018

**Contents**

Introduction

1.1 Background

1.2 Existing layout

Delivery Management Strategy

2.1 Service Deliveries

2.2 Refuse and Recycling Collections

2.2 Good Neighbour and Operational

Conclusions

Appendix A – Development Masterplan

Appendix B - Proposed Site layout and delivery tracking

## Introduction

### 1.1 Development Proposals

The application comprises a hybrid planning application split into two parts to reflect two development phases;

Detailed planning permission is sought for the following:

Two B1 office buildings (5,034sq.m. GIA) with ancillary parking;  
A1 / A3 Costa Coffee drive thru (204sq.m. GIA);  
A1 Aldi discount food retail (1,742sq.m. GIA); and  
D1 day nursery (502sq.m. GIA).

Outline planning permission is sought for the following:

Two B1 office buildings (8,034sq.m. GIA) with ancillary parking.

The development masterplan is included at **Appendix A**.

### 1.2 Existing Layout

The site is in the South West area of Cheltenham. It is in an area that comprises residential, employment and retail uses.

Grovefield Way forms the eastern boundary of the site and connects to Hatherley Lane and the A40 in the north, and with Cold Pool Lane and The Reddings in the south. It is a single carriageway road, which is illuminated and subject to a 40mph speed limit.

Grovefield Way joins Hatherley Lane and forms a priority junction onto the partially signalised Arle Court Roundabout on the A40 to the east of the site. A second roundabout is located to the immediate south of the Arle Court Roundabout and this connects Grovefield Way to Hatherley Lane, as well as providing access to the B&Q Superstore and the Arle Court Park and Ride.

The A40 connects Gloucester in the west with Cheltenham in the east and is known locally as Gloucester Road. The A40 is a dual carriageway road in the vicinity of the site, which is subject to the national speed limit of 70mph.

Junction 11 of the M5 motorway is located approximately two kilometres to the west of the site by road and is a grade separated, priority controlled roundabout junction.

The site access road and its junction with Grovefield Way have been agreed in principle with the local highway authority as part of the consented B1 use on the wider site. The site access junction on Grovefield Way and an approximate 160 metre section of the access road has been constructed as part of the BMW Mini car showroom development up to the boundary of the BMW site. This access road will be extended into the application site, as shown on the masterplan at **Appendix A**.

## Delivery Management Plan

### 2.1 Service Deliveries

Deliveries will take place with the vehicles unloading in front of the store entrance and patio as demonstrated in **Appendix B**.

It is forecast that the proposed store would require one daily delivery. Deliveries will be made by small rigid vehicles up to 8.45m in length

Deliveries will be carried out in accordance with the recommendations set out in the Noise Impact Assessment produced by Hoare Lea and will take place daily between 06.00 and 23.00 Monday to Saturday and 08.00 and 18.00 on Sundays.

### 2.2 Refuse and Recycling Collections

Refuse and recycling collections will be carried out 6 times a week and will be fulfilled through private collection.

The bin store is located on the Western edge of the drive thru lane and refuse vehicles will utilise the same route as delivery vehicles demonstrated in **Appendix B**.

### 2.3 Good Neighbour and Operational Safety Practises

Goods delivery is a one-man function carried out by the driver. The standard delivery period is  
10-15 minutes;

The following practise will be implemented:

- Keep noise to a minimum
- Switch off the engine, fridge and radio
- The considerate closing of doors (do not slam)

The standard safety practices for both the driver and store staff will be observed. These include:

- All relevant PPE is worn during delivery (boots, jackets, gloves)
- Audible and visible warning devices to be used
- Hi-viz to be worn in all areas at all times
- Only trained persons to be involved
- An awareness of the risks (a risk assessment)

## Conclusions

Daily deliveries will take place between 06.00 and 23.00 Monday to Saturday and between 08.00 and 18.00 on Sundays. Deliveries and collections will take place in front of the store entrance and patio and waste will be collected from the bin store on the Western side of the drive thru lane as demonstrated in **Appendix B**. The delivery vehicles will be fitted with up-to-date technology that minimises noise and delivery staff will receive guidance on good practise procedures to ensure that noise is kept to a minimum during deliveries and collections.



0 The information contained in this drawing is confidential and is intended solely for the use of the individual or entity named herein. No part of this drawing may be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of the design professional. The design professional shall not be held responsible for any errors or omissions in this drawing or for any consequences arising therefrom. The user of this drawing shall be responsible for obtaining all necessary permits and approvals from the relevant authorities. The design professional shall not be held responsible for any construction or other actions taken by the user of this drawing.

Notes:

- 1. All dimensions are in millimeters unless otherwise stated.
- 2. All dimensions are to center lines unless otherwise stated.
- 3. All dimensions are to be taken from the finished ground level unless otherwise stated.
- 4. All dimensions are to be taken from the proposed building line unless otherwise stated.
- 5. All dimensions are to be taken from the proposed building line unless otherwise stated.

NO.	DATE	REVISIONS	APPROVED BY
1	15/01/2017	ISSUE FOR RFP	
2	15/01/2017	FOR PRELIMINARY DESIGN	
3	15/01/2017	FOR PRELIMINARY DESIGN	

Legend:

- Wall
- Window
- Door
- Green
- Yellow
- Blue
- Red
- Grey
- White



Phase 2  
 Corinthen Park  
 Groveland Way  
 Cheltenham

Scale: 1:500  
 Date: 21-06-17  
 Drawing: 1/18 RB  
 Rev: B  
 Drawn by: LT  
 Checked by: DW

Design Development Partnership  
 DDP PARTNERSHIP  
 40 High Street, Cheltenham, Gloucestershire, GL50 1AA  
 Tel: 01242 862000  
 Email: info@ddp-partnership.co.uk

SCHEDULE OF ACCOMMODATION	
UNIT	GROSS INTERNAL AREA (SQM)
Costa	204
Algi	1742
Happy Days Nursery	502
Office 1	2279
Office 2	2755
Office 3	5451
Office 4	2279



- Preliminary
- Comment
- Planning
- Tender
- Construction
- Record
- Legal

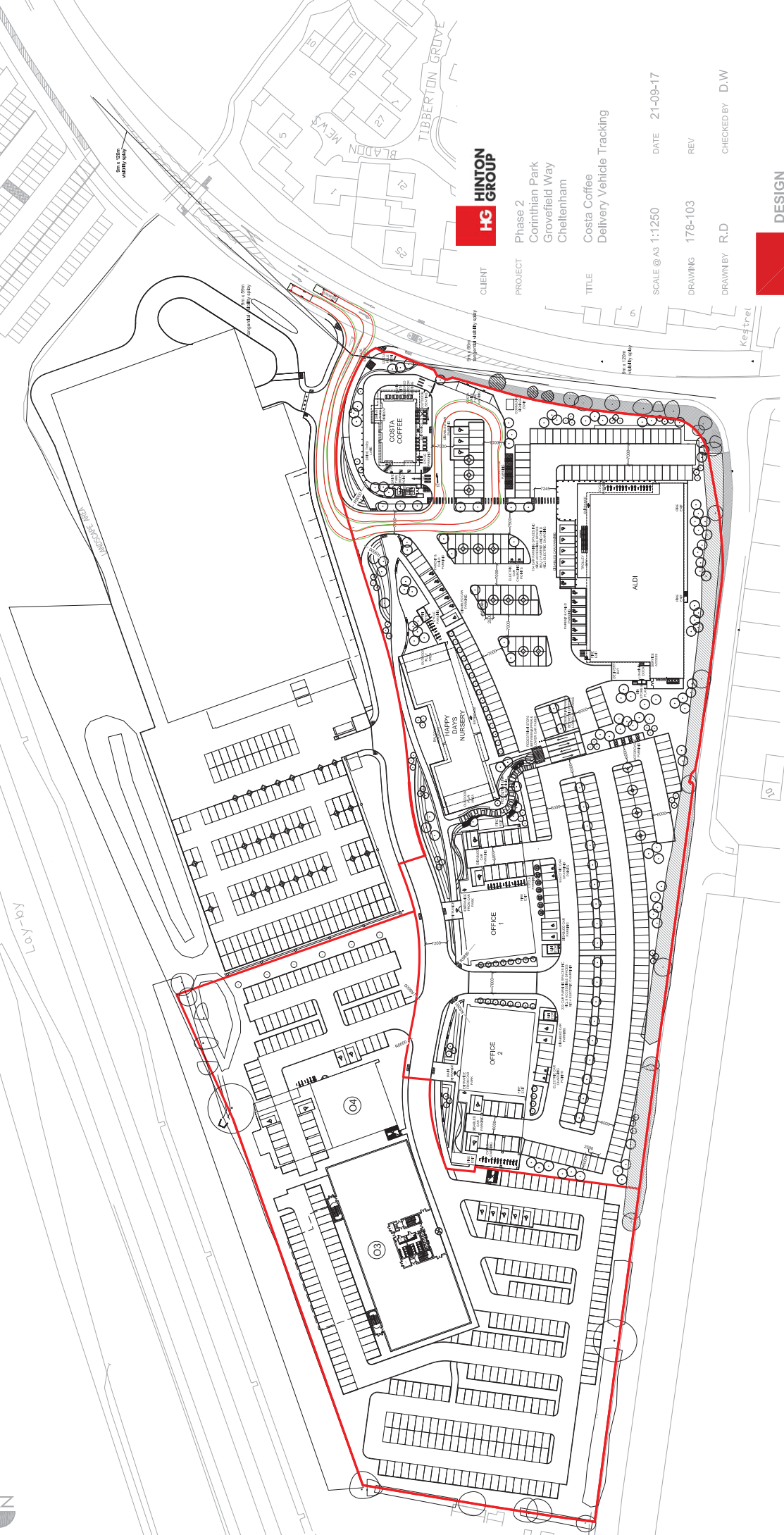
REV	DATE	DESCRIPTION	CHECKED BY

© This drawing/disk and the works depicted are the copyright of Design Development Partnership Ltd and may not be reproduced or amended except by written permission. No liability will be accepted for amendments made by other persons.

All drawings and specification to be read in conjunction with Structural Engineer and other consultants drawings; all discrepancies should be reported to the architect.

Figured dimensions only are to be taken from this drawing

\*Drawing subject to topographical survey



CLIENT  
 PROJECT Phase 2  
 Cortinhan Park  
 Grovefield Way  
 Cheltenham

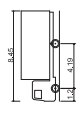
TITLE  
 Costa Coffee  
 Delivery Vehicle Tracking

SCALE @ A3 1:1250  
 DATE 21-09-17  
 DRAWING 178-103  
 REV  
 DRAWN BY R.D  
 CHECKED BY D.W



ARCHITECTURE + PLANNING + PRINCIPAL DESIGNER

A: Reims House, 8 The Croft, Bunsford Drive, Bromsgrove, B60 4JE  
 T: 01527 878 200  
 F: 01527 878 201  
 E: mail@ddpdesign.co.uk  
 W: www.hintongroup.co.uk



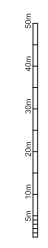
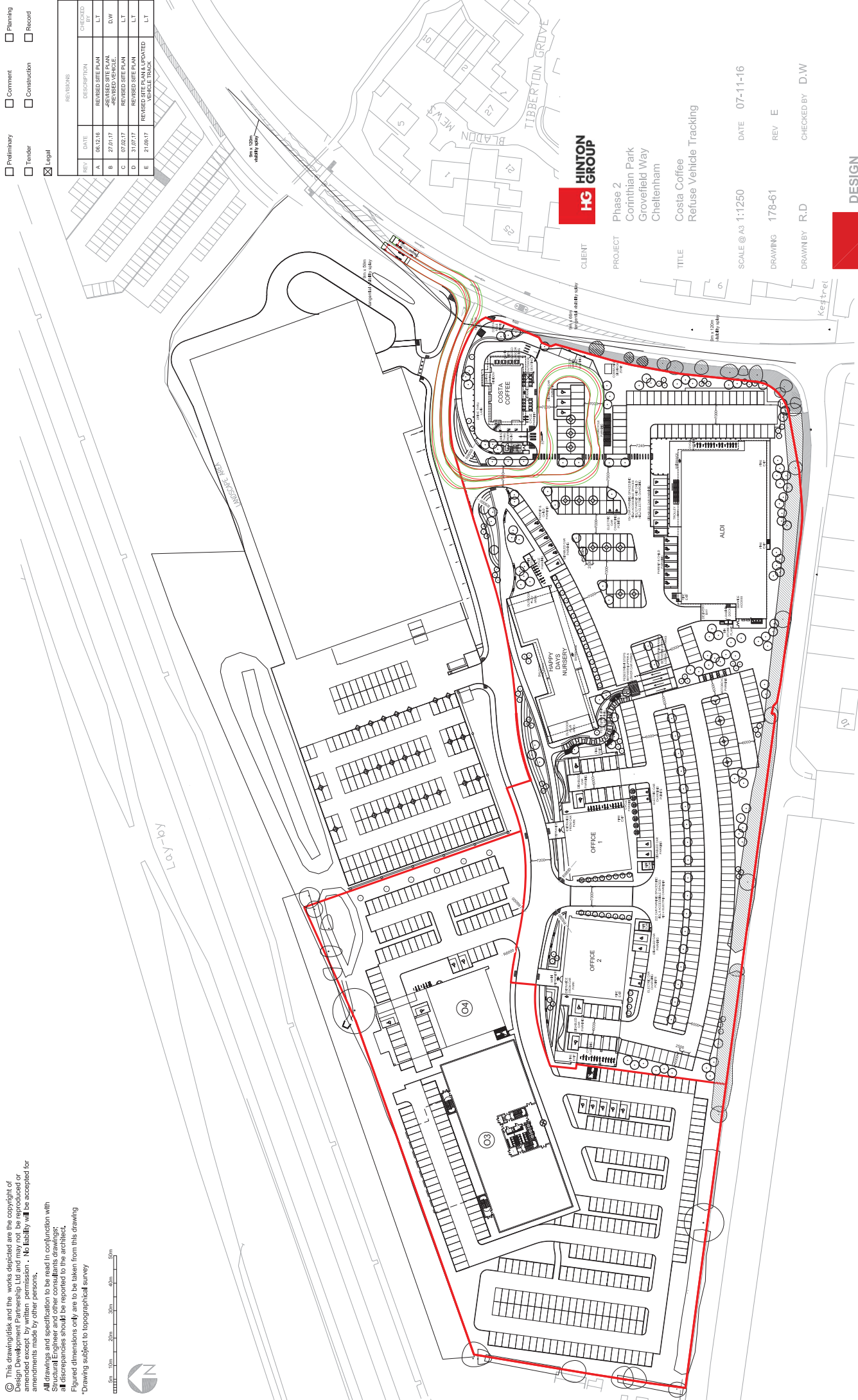
Costa Rapid Delivery Vehicle (1985)  
 8.60m  
 2.500m  
 Overall Body Height  
 4.10m  
 2.20m  
 2.20m  
 2.20m  
 7.500m



© This drawing/disk and the works depicted are the copyright of Design Development Partnership Ltd and may not be reproduced or amended except by written permission. No liability will be accepted for amendments made by other persons.  
 All drawings and specification to be read in conjunction with Structural Engineer and other consultants drawings.  
 All discrepancies should be reported to the architect.  
 Figured dimensions only are to be taken from this drawing  
 \*Drawing subject to topographical survey

REV	DATE	DESCRIPTION	PREPARED BY
A	06.12.16	REVISED SITE PLAN	LT
B	27.01.17	REVISED SITE PLAN	DW
C	02.02.17	REVISED SITE PLAN	LT
D	11.02.17	REVISED SITE PLAN	LT
E	21.06.17	REVISED SITE PLAN UPDATED VEHICLE TRACK	LT

- Preliminary  
 Comment  
 Tender  
 Construction  
 Record  
 Legal



**HG HINTON GROUP**  
 CLIENT  
 PROJECT Phase 2  
 Corinthian Park  
 Grovefield Way  
 Cheltenham  
 TITLE Costa Coffee  
 Refuse Vehicle Tracking  
 SCALE @ A3 1:1250  
 DATE 07-11-16  
 DRAWING 178-61  
 REV E  
 DRAWN BY R.D  
 CHECKED BY D.W



ARCHITECTURE + PLANNING + PRINCIPAL DESIGNER  
 A: Reims House, 8 The Croft, Bromsgrove Drive, Bromsgrove, B60 4JE  
 T: 01527 878 200  
 F: 01527 878 201  
 E: mail@ddpdesign.co.uk  
 W: www.hintongroup.co.uk

