

Terms of Reference: Joint Core Strategy Authorities Sites Assessment Panel (Updated Dec 2020)

1. The purpose of the Panel is to establish the potential 'deliverability' of sites presented to the Panel for housing and employment development, as part of the evidence base for the Joint Core Strategy (Review) and the Gloucester, Cheltenham and Tewkesbury Local Plans.
2. The Panel will consist of representatives from Gloucester, Cheltenham and Tewkesbury local authorities, local agents, representatives of the development industry and local specific consultees.
3. Panel members will be expected to declare any financial or other interests in any site under discussion.
4. In accordance with GDPR, Panel members will be asked if they agree to their details being made available on public request.
5. No payment will be offered by the JCS authorities for attendance at the panel meeting.
6. Results for each site considered by the Panel will be made available to all panel members and will be published along with other information on sites within the final report; however, comments will be attributed to the Panel as a whole and not to individual Panel members.
7. The assessment database remains the property of each participating local authority. Any changes to the database as a result of the Panel will be made by the relevant local authority.
8. Prior to any Panel session, Officers will provide appropriate information in relation to each of the sites to be discussed.
9. The Panel will assess sites in terms of their development potential, in order to establish the following:
 - Availability of sites in terms of years.
 - Potential financial viability of sites.
 - Suitability of the location.
 - Any constraints on the site, including policy and physical infrastructure constraints/costs.
 - Ownership issues.
 - Any other issues relating to a site.
10. For each site presented, the Panel will provide a brief reasoned judgement, setting out the factors they have considered when coming to that judgement. Where relevant, the Panel may indicate a development capacity for the site.