

# APPLICATION FOR APPROVAL OF RESERVED MATTERS FOLLOWING OUTLINE APPROVAL

## National Requirements Checklist

- Completed form or application in writing containing sufficient information to enable the authority to identify the outline planning permission in respect of which it is made
- Such particulars as are necessary to deal with the matters reserved in the outline planning permission
- Such plans and drawings as are necessary to deal with the matters reserved in the outline planning permission including:
- Existing and proposed Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries
  - Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)
  - Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)
  - Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)
  - Roof plans (e.g. at a scale of 1:50 or 1:100)
- Three copies of the application and three copies of the plans and drawings submitted with it (unless the local planning authority indicate that a lesser number is required or the application is submitted electronically)
- The appropriate fee

## Local Requirements Checklist

**You may be required to include some or all of the following. You can check with an officer prior to submission, but some requirements may not be identified until the application has been submitted in which case you will be informed as an application progresses:**

- Additional plans and statements for major planning applications
- Affordable housing statement
- Air quality
- Archaeological Evaluation (desk or field based)
- Biodiversity survey and report
- Community facilities assessment
- Contextual plans
- Daylight/Sunlight assessment
- Drainage Statement
- Design and Access statement
- Employment Land Assessment
- Environmental Impact Assessment
- Evidence to accompany applications for town centre retail uses in local shopping centres
- Evidence to accompany applications for town centre uses (retail, education, care facilities, leisure and employment) in edge or out of town locations
- Existing and proposed car parking and access arrangements
- Flood risk assessment
- Foul sewage assessment
- Heritage Statement (including historical, archaeological features and Scheduled Ancient Monuments)
- Impact assessment
- Individual Convenience Shop Viability Assessment

- Land contamination assessment
- Landscaping plan
- Lighting assessment
- Noise impact assessment
- Non A1 uses in Local Shopping Centres
- Open space / sporting. / allotment assessment
- Other plans (3 copies to be supplied unless the application is submitted electronically. All plans and drawings should include: paper size, key dimensions and scale bar indicating a minimum of 0-10 metres)
- Photographs/photomontages
- Planning obligations/draft agreed Head(s) of Terms
- Planning Statement
- Renewable energy and sustainable construction statement
- Regeneration statement
- Statement of Community Involvement
- Statement for control of noise and/or suppression of dust during operations
- Structural Survey
- Sustainability Checklist (South West)
- Transport assessment
- (Draft) travel plan
- Tree survey/arboricultural implications
- Utilities statement
- Ventilation/extraction statement
- Site waste management statement (including relevant refuse disposal details) / waste minimisation statement
- Any other plan/s, information, or statement/s as may be reasonably required