

LISTED BUILDING CONSENT FOR ALTERATIONS, EXTENSIONS OR DEMOLITION OF A LISTED BUILDING

National Requirements Checklist

Completed form (3 copies to be supplied unless the application is submitted electronically)

A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless the application is submitted electronically)

A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:

Existing and proposed Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries

Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)

Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)

Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)

Plans to a scale of not less than 1:20 to show all new doors, windows, shop-fronts, panelling, fireplaces, plaster moulding and other decorative details

Roof plans (e.g. at a scale of 1:50 or 1:100)

The completed Ownership Certificate (A, B, C or D – as applicable) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990

Where Ownership Certificates B, C or D have been completed, notice(s) as required by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Regulation

Design and Access Statement

Local Requirements Checklist

You may be required to include some or all of the following. You can check with an officer prior to submission, but some requirements may not be identified until the application has been submitted in which case you will be informed as an application progresses:

- Archaeological Evaluation (desk or field based)
- Biodiversity Survey and Report
- Heritage Statement (including historical, archaeological features and Scheduled Ancient Monuments)
- Other plans (3 copies to be supplied unless the application is submitted electronically. All plans and drawings should include: paper size, key dimensions and scale bar indicating a minimum of 0-10 metres)
- Photographs/photomontages showing the whole building and its setting and/or the particular section of the building affected by the proposals
- Planning Statement
- Structural Survey of the building
- Tree survey/Arboricultural implications
- Any other plan/s, information or statements as may be reasonably required